

BOARD OF SELECTMEN REGULAR MEETING
February 6th, 2024 7:00pm

A meeting of the Board of Selectmen was held on Tuesday, February 6th, 2024 in the selectman conference room.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti, Selectman Paul Honig.

Attendees: Nancy Eldridge – Town Clerk, Laurie Boyan – Assistant Town Clerk, Atty. Michael Rybak – Town Attorney, Atty. Michael Rybak Jr. – Town Attorney, Peter Thierry – Board of Finance

Call to Order

Mr. Criss called the meeting to order at 7:00 p.m.

Public Participation – Nancy Eldridge – Town Clerk, Laurie Boyan – Assistant Town Clerk are attending for the Codification Project and ARPA Request – Town Clerk agenda items listed below.

Minutes of the Previous Meetings – Mr. Honig made a motion to approve the January 16th, 2024 minutes as written. Mr. Brunetti seconded. All in favor; Motion carries.

Appointments and Resignations – The Municipal Agent on Aging, Kerri Oullette is up for reappointment. Mr. Brunetti made a motion to reappoint. Mr. Honig seconded. All in favor; Motion carries.

New Business

- **Request for Tax Refunds** – There are a total one (1) Tax Refunds in the amount of \$427.34. Mr. Honig made a motion to approve the Tax Refunds. Mr. Brunetti seconded. Motion carries.
A Tax Correction Letter was submitted by the Tax Collector and shared by Mr. Criss. Mr. Honig made a motion to accept and sign it. Mr. Brunetti seconded. All in favor; Motion carries.
- **Codification Project** – Ms. Boyan shared the interest in forming a committee to oversee the codification process. Atty. Rybak suggested that an ad hoc committee be established. Discussion ensued. Mr. Honig made a motion to appoint Nancy Eldridge – Town Clerk, Laurie Boyan – Assistant Town Clerk, Selectman Paul Honig, Peter Thierry – Board of Finance, and Sandra Davis – Board of Finance to the Codification Committee. Mr. Brunetti seconded. All in favor; Motion carries.
- **ARPA Request – Town Clerk** – Ms. Eldridge shared that microfilm is necessary for the existing records. The initial cost for the initial microfilming of the existing indexes is \$12,045.00. The Town Clerks are asking for ARPA money to for the initial cost. Discussion ensued. Mr. Honig made a motion to pay this out of budget line 9030 as recommended by the Board of Finance. Mr. Brunetti seconded. All in favor; Motion carries.

First Selectman's Report –

- **Annual Town Meeting** – Mr. Criss shared the draft of the Annual Town Meeting Agenda for the scheduled meeting on March 5th, 2024 at 7:00 p.m. Mr. Brunetti made a motion to approve the Annual Town Meeting agenda and to move items 10 and 11 to the Board of Finance for their final approval. Mr. Honig seconded. All in favor; Motion carries.

Correspondence –

- Mr. Criss shared Public Works Director letter regarding plowing for dirt roads.
- Mr. Honig asked for clarification regarding the Read Only work station. Discussion ensued.

Adjourn – Mr. Brunetti made a motion to adjourn at 8:00 p.m. Mr. Honig seconded. All in favor; Motion carries.

Submitted by: Office of the First Selectman

