

Economic Development Commission Live Meeting
Minutes

Thursday, May 19, 2022 6:30 PM Live, Town Hall

1. Open Meeting – established quorum.
 - a. Members present: Sabrina Janco, Celeste Echlin, Daniel Granda
2. Minutes of Previous Meetings, April 7, 2022 (Approved).
3. Discussion about zoning commission agenda for May 23, 2022, Regular Meeting, Item #4.
 - a. Members discussed the business side of Item 4 and current zoning for businesses on Route 4/118. All members are going to attend the meeting as residents of Harwinton to hear the discussion from the public and zoning board.
4. New Business
 - a. Daniel Granda suggested developing a procedural manual for the EDC. A procedural manual would establish guidelines on how to conduct commission meetings, goals, delegation of tasks/projects, reporting, and discussion of topics pertaining to economic development.
 - b. Sabrina Janco suggested members of the EDC participate in other commission public meetings to develop better relationships with all commissions that can work with the EDC. Sabrina will reach out to other commissions to discuss how EDC can help in our capacity.
 - c. We discussed establishing participation guidelines in the EDC, we have currently had only 3 members actively meet during regular and special meetings (the minimum to establish quorum).
 - d. Sabrina Janco presented and discussed the zoning map with EDC members Celeste Echlin and Daniel Granda. Discussed the possibility of making a suggestion to planning on making Route 4/Route 118 mixed-use to allocate businesses that require public access since we do not have commercial zoning space for growth.
 - e. We discussed the possibility of asking for re-evaluation into “signate regulations”.
 - f. We discussed researching façade improvement grants to help local businesses.
 - g. We discussed Frontier Communications’ new fiber-optic lines that will open more options for personal and business use of the internet.
 - h. We discussed how the cost of diesel fuel may affect product pricing and delivery services to Harwinton.
5. Meeting adjourned (motioned by Daniel, seconded by Celeste).

