

**Harwinton Public Library**  
**Minutes of Library Board of Directors Meeting**  
**Monday, February 5, 2024**

The meeting was called to order at 7:03, by Art Potwin. Members attending were Debbie Janssens, Jamie O'Meara, Paul Edwards, Everett Lyons, Leslie Flowers, Naomi Totness and Library Director Alice Freiler.

**Secretary's Report:**

Motion to approve minutes made by Jamie, seconded by Paul. Unanimous.

**Treasurer's Report:**

Motion to approve report made by Everett, seconded by Paul. Unanimous

**Public Participation:**

Becky Grieco sat in on meeting with interest in joining our Board

**Director's Report:**

Thanks to Paul and Art for taking down sleigh.

Alice is exploring options for funding Pollinator Pathways initiative. There will be a table with information at the Plant, Book and Bake sale, with representatives from all participating groups.

There have been a few early closings (1/16, 1/29) due to heat issues, but now they seem to be resolved by Clancy Heating. Vents needed to be opened and old technology removed to hopefully address the problem.

Homeschool Storytime had 25 attendees for the first session. The second session had far fewer. Alice is looking into needs/interests of home school group, scouts and other groups interested in using the library.

Superfoods program was rescheduled due to low registration/weather conditions that day.

Tax Prep appointments begin for 2/6.

Alice will be on vacation from 2/19-2/23.

Motion to approve Director's report made by Everett, seconded by Debbie. Unanimous.

**Committee Reports:**

**Art:**

We had a successful small works show. Goshen Star Quilters on display. Skip Marsh will be March/April artist.

**Budget:**

Revised 2024-25 was approved at 1/10 Special Meeting, submitted to Finance Office.

**Computers:**

No report

**Fundraising:**

-Library received a generous donation for non-fiction and has also named as beneficiary for Bud Motuzick memorial donations, which currently total \$890. Stasia has been asked to give input.

-Donations to 2023 Annual Fund currently total \$16,205.

Property and Building:

-Laptop bar for YA has been delivered - still awaiting outlet to power work stations.

-Chair options are still being considered from Creative Library Concepts and PSI New England. Final decision will be made at March meeting.

-Alice spoke with Shelton and Stratford Libraries who are very happy with their vinyl flooring. Future public renovations in CT will not allow carpeting due to allergen concerns. Alice and Molly, our Youth Services Librarian will venture to Plumb Memorial Library on 2/13 to see the flooring for themselves and would like to include representatives from the Board. Contact Alice if interested in joining in on the trip.

-Multiple options need discussion for boxing and storing collection during renovations.

Building committee will meet on 2/28 at 4:00 to review plans/estimates. All are welcome.

Decisions will be brought to March meeting for Board approval.

Policy:

No report

Strategic Planning:

No report

Governance:

Leslie made the motion to welcome Becky Grieco to our Board, to fill vacancy left by Carol Symonds, who's term runs until 2025. Motion seconded by Everett. Unanimous.

Becky is willing to take on fundraising related tasks and will need to be sworn in at Town Hall.

Correspondence:

Jamie made motion to approve a \$50. gift card for Carol's contributions to Board, seconded by Debbie. Unanimous.

Other business:

Leslie will meet with Friends on 3/12 to thank them for all their tireless work and generous enhancements/enrichments to HPL.

Motion made to adjourn meeting at 8:07 by Art, seconded by Leslie. Unanimous.

Next meeting - Monday, March 4, 2024

Respectfully submitted by Leslie Flowers

