

HARWINTON WPCA REGULAR MEETING
Tuesday, November 14th, 2023 6:30 p.m.

A meeting of the WPCA Board was held on Tuesday, November 14th, 2023

Members present: Laurie Mosley - Chair, Glenn McGrane, Lorrie Little, Gene Daily, Alternate Nick Canny – Absent.

Call to Order

Ms. Mosley called the meeting to order at 6:35 p.m.

Public Participation – None at this time.

Approval of Minutes from Previous Meeting

The minutes from the last meeting were reviewed. **Mr. McGrane made a motion to approve the minutes as written from the previous meeting held on September 12th, 2023. Ms. Little seconded. All in favor; Motion carries.**

Monthly Financial Report

The Monthly Reports from September and October were reviewed. Discussion ensued. **Ms. Little made a motion for the Town Treasurer to move the funds from the Thomaston Savings CD that matures on January 29th, 2024 to the STIF Account in preparation for the Sewer Collection Rehabilitation (manhole) Capital Project. Mr. McGrane seconded. All in favor; Motion carries.**

Old Business:

- **Flow Reports** – Flow Reports were presented from the Executive Assistant for September and October 2023. **Mr. Daily made a motion for the Executive Assistant to schedule a calibration with NCI. Mr. McGrane seconded. All in favor; Motion carries.**
- **I & I – Wright Pierce** – The Board reviewed and STEAP award letter for the Sewer Collection Rehabilitation (manholes). **Ms. Little made a motion for Ms. Mosley to sign and document the STEAP contract when received by the First Selectman's Office and to sign the amended document 'Amendment No. 2 to Agreement Between Town of Harwinton and Wright-Pierce for Infiltration and Inflow (I/I) Study' with Wright-Pierce. Mr. McGrane seconded. All in favor; Motion carries.**

New Business: None at this time.

Correspondence – The Executive Assistant shared the monthly bills.

Nick Canny resigned from the Board as a full member due to work and family obligations. However, he is willing to stay on the Board as an alternate member. **Mr. Daily made a motion to appoint Nick Canny as an alternate member. Mr. McGrane seconded. All in favor; Motion carries.** The Board is now in need of one (1) full member and one (1) alternate member.

The Executive Assistant shared the 2024 Meeting Schedule for approval. **Mr. Daily made a motion to approve the WPCA 2024 schedule. Ms. Little seconded. All in favor; Motion carries.**

Call for Adjournment – Ms. Little made a motion to adjourn the meeting at 7:19 p.m. Mr. Daily seconded. All in favor. Motion carries.

Minutes submitted by WPCA Executive Assistant: Jen Bucci

