

BOARD OF SELECTMEN REGULAR MEETING
February 7th, 2023 7:00pm

A meeting of the Board of Selectmen was held on Tuesday, February 7th, 2023.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti, Selectman Paul Honig.

Call to Order

Mr. Criss called the meeting to order at 7:00 p.m.

Minutes of the Previous Meetings

Mr. Honig made a motion to approve the minutes from January 3rd, 2023. Mr. Brunetti seconded. All in favor; Motion carries.

Appointments and Resignations – The WPCA is recommending that Nick Canney fill a full vacancy for a two (2) year term. The Cable Advisory Council for Charter is recommending Carol Kearns and Harry Schuh for a four (4) year term. Mr. Brunetti made a motion approve both appointments. Mr. Honig seconded. All in favor; Motion carries.

Public Participation – None at this time.

New Business

- **Request for Tax Refunds** – There are three (3) Tax Refunds totaling \$5,713.40. Mr. Brunetti made a motion to accept the tax refunds. Mr. Honig seconded. All in favor; Motion carries.
- **8-24 Referral – Break Maiden Lane & Steeple Chase** – Mr. Criss received a letter from the Public Works Director Dave Bousquet regarding the Pickett Brook Properties roads Break Maiden Lane & Steeple Chase. Picket Brook Properties would like to move forward to have the town accept said roads as town roads. Mr. Bousquet did an inspection and determined that they have been built in alignment with the town's specifications and requirements and that they are now ready for consideration to be accepted as roads of the Town of Harwinton. Mr. Honig made a motion to send the 8-24 for Break Maiden Lane & Steeple Chase to the Planning Commission for approval. Mr. Brunetti seconded. All in favor; Motion carries.
- **Bridge Design** – Mr. Criss shared that the town qualifies for the 50/50 reimbursement for the three (3) bridges; two (2) cross culverts on Valley Road and one (1) culvert on North Road. The town applied to the Local Bridge Program which is a reimbursement program; the town received approval for the two (2) culverts on Valley Road. The design, RFP and permitting will cost \$115,462.00. Mr. Honig made a motion to move this item to the Board of Finance to approve an amount not to exceed \$115,462.00 to be taken from the Capital Bridge account and to contract with Cardinal Engineering for the initial design and RFP paperwork needed for the Local Bridge Program for Valley Road. Mr. Brunetti seconded. All in favor; Motion carries.
- **Neglected Cemetery Program** – Mr. Criss informed the Board that the Neglected Cemetery Program is to help with the upkeep of the existing cemeteries. Mr. Criss would like to apply for the two (2) year program to receive \$5,000 for each year toward caring for the cemeteries. Mr. Honig made a motion for Mr. Criss to apply for the Neglected Cemetery Program. Mr. Brunetti seconded. All in favor; Motion carries.
- **Ordinance #107** – Mr. Criss provided a copy of the original ordinance #107 'An Ordinance Providing Four (4) Year Terms of Office for the Town Clerk, Town Treasurer and Tax Collector' along with a newly drafted ordinance to replace Ordinance #107 for the Board to review and share feedback in the upcoming meetings. Mr. Criss met with the party chairs to share the need to update the Town Clerk position to an elected position to an appointed position to reflect the changes in duties, responsibilities, and to keep the town running smoothly regardless of who is First Selectman.
- **Town Meeting** – Mr. Criss shared the final draft of the Annual Town Meeting Warning scheduled for Tuesday, February 28th, 2023 at 7:00 p.m. at the Town Hall Assembly Hall. Mr. Honig made a motion to accept and sign the call. Mr. Brunetti seconded. All in favor; Motion carries.

First Selectman's Report – All items addressed in items listed above.

Correspondence – Mr. Criss received a letter from the town Assessor Michele DaSilva stating she filed an extension with the Secretary of State in accordance with 12-117 to finalize the 2022 grand list.

Executive Session – Mr. Brunetti made a motion to go into Executive Session at 7:24 p.m. Mr. Honig seconded. All in favor Motion carries. Mr. Honig made a motion to come out of Executive Session at 7:40 p.m. Mr. Brunetti seconded. All in favor Motion carries. No action taken.

Adjourn – Mr. Brunetti made a motion to adjourn at 7:41 p.m. Mr. Honig seconded. All in favor; Motion carries.

Submitted by: Office of the First Selectman

