

**BOARD OF SELECTMEN REGULAR MEETING
November 17, 2015**

A regular meeting of the Board of Selectmen was held on Tuesday, November 17, 2015 in the Assembly Hall.

Members present: First Selectman Michael Criss, Selectman Nancy Schnyer, Selectman-elect Evan Brunetti. Selectman Jon Truskauskas joined the meeting in progress.

Attendees: Attorney Michael Rybak, Elaine Schiavone, Leslie Flowers, Barbara Buss and members of the Library Board.

Call to Order

Mr. Criss called the meeting to order at 7:00 p.m.

Ms. Schnyer moved to add the following two (2) items to the agenda. Mr. Criss seconded motion.

Add: Agreement for Veteran's Memorial

Add: Knoll Drive Easement for Snow Removal

Minutes of the Previous Meeting

Ms. Schyner moved to approve the minutes from the meeting held on October 20, 2015 contingent upon her request to review meeting notes for any mention of a town meeting for November. Mr. Criss seconded.

Public Participation

None

Appointments and Resignations

Ms. Schyner made a motion to approve the following appointments. Mr. Criss seconded motion.

Tax Collector.....	Beth Hamel.....	11-17-2015 thru 11-19-2019
Assessor.....	Michele DaSilva.....	11-17-2015 thru 11-21-2017
Town Counsel.....	Michael Rybak.....	11-18-2015 thru 11-18-2017
Town Depository.....	Thomaston Savings.....	11-18-2015 thru 11-18-2017
Town Depository.....	Farmington Savings.....	11-18-2015 thru 11-18-2017
Tree Warden.....	Daniel Gervais, Jr.....	11-16-2015 thru 11-16-2017
Assistant Tree Warden.....	John Fredsall.....	11-16-2015 thru 11-16-2017
Commission on Aging.....	Donna Cerruto.....	11-16-2015 thru 11-19-2018
Commission on Aging.....	Joan Cominotti.....	11-16-2015 thru 11-19-2018
Conservation Comm.....	John Goodno.....	11-16-2015 thru 11-16-2020
Econ. Dev. Comm.....	Terri Ruot.....	11-22-2015 thru 11-22-2019
Housing Authority.....	David E. Eylers.....	12-01-2015 thru 12-01-2020
Recreation Comm.....	Sabrina Janco.....	11-21-2015 thru 11-16-2020

New Business

Request for Refund of Property Tax

Ms. Schnyer moved to approve the following tax refunds. Mr. Criss seconded.

Ari Fleet LT, \$135.54. Eric or Merla Birkenberger, \$9.00. Chase Auto Finance Corp., \$187.74. Brian J. Hannon, \$94.32. Vault Trust, \$319.93. Carolyn Kurtich, \$177.77. Kevin Kurtich, \$360.97.

Agreement for Veterans Memorial

Harwinton native Mark Arigoni, employed by Milone & MacBroom, has donated his time and drawings for the proposed Veterans Memorial since 2012. The Veterans Committee requested a proposal from Milone & MacBroom. The Veterans Committee has received donations from the public that will cover the cost of this preliminary work. Milone & MacBroom submitted a proposal of \$6,750 for Task 1.0, Survey and Base Mapping (\$2,250) and Task 2.0, Preliminary Design work (\$4,500). Task 1.0 would be completed with four (4) weeks. Task 2.0 would be completed within an additional 2 to 3 weeks. Ms. Schnyer moved to have the proposal reviewed by the town's attorney, and to sign proposal if approved by town attorney. Mr. Criss seconded motion.

Knoll Drive Easement for Snow Removal

Highway Supervisor, John Fredsall, wrote a letter to Mr. Criss regarding Knoll Drive. The current occupants who recently obtained an adjoining piece of property seem agreeable to granting an easement to the Town to enable Town vehicles to turn around when snowplowing. Ms. Schnyer made a motion to have town attorney, Michael Rybak, review easement paperwork and to discuss findings at the next Board of Selectmen meeting on December 1, 2015. Mr. Criss seconded.

Request from Building Official

Town Building Inspector, Jeff Neumann, went before the Board of Finance last week to request a filing system that will keep land records organized by property. The Board of Finance approves his request. Ms. Schnyer made a motion to order the filing system from Dupont Storage Systems and authorizes payment of \$6,300 for the system. Mr. Criss seconded.

Budget Report

The Selectmen were provided a copy of the Highway union agreement. Mr. Criss requested the Selectmen review the agreement prior to the start of the budget process.

Informational Session- Harwinton Public Library Renovation and Expansion

Library Board members Leslie Flowers and Barbara Buss did a PowerPoint presentation on the proposed renovation and expansion of the Library followed by a question and answer session.

Correspondence

The Selectmen reviewed the October, 2015 report from the Fire Marshal.

Adjournment

Ms. Schnyer moved to adjourn at 8:16 p.m. Mr. Criss seconded.

Minutes submitted by _____
Melissa Santoro

RECEIVED FOR RECORD AT HARWINTON CT
ON 11/24/15 AT 1:30 PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK