

**BOARD OF SELECTMEN REGULAR MEETING
December 15, 2015**

A regular meeting of the Board of Selectmen was held on Tuesday, December 15, 2015 in the Selectmen's Conference Room.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti, and Selectman Nancy Schnyer.

Attendees: Margaret Arigoni, Candace Jones-Pacholski, Leslie Flowers, Peter Thierry

Call to Order

Mr. Criss called the meeting to order at 7:00 p.m.

Mr. Brunetti moved to add the following to the agenda: Recommendation from Board of Finance to approve expending \$13,165 for Emergency Management equipment. Ms. Schnyer seconded. All were in favor.

Minutes of the Previous Meeting

Ms. Schnyer moved to approve the minutes from the meeting held on December 1, 2015. Mr. Brunetti seconded. All were in favor.

Public Participation

None

Appointments and Resignations

A letter of resignation, dated December 3, 2015, was received from John Goodno, Chairman of the Conservation Commission. Mr. Criss thanked John for his 22 years of service to the Commission. Colleen Butcher's term on the Conservation Commission has expired. Ms. Schnyer made a motion to re-appoint Colleen Butcher to the Conservation Commission. Mr. Brunetti seconded. All were in favor. Ms. Butcher's term will run through November 16 2020.

New Business

Request for Refund of Property Tax

Mr. Brunetti moved to approve a tax refund to VW Credit Leasing in the amount of \$120.22. Ms. Schnyer seconded. All were in favor.

Resolution for Emergency Management and Homeland Security

The Resolution is done yearly for NW Hills Council of Governments authorizing the First Selectman to execute and deliver documents deemed to be necessary with the State of Connecticut, DEMHS. Mr. Brunetti moved to approve resolution. Ms. Schnyer seconded. All were in favor.

Sign 2015 State Homeland Security Grant Program, MOA

This document is a Memorandum of Agreement regarding use of federal fiscal year 2015 state homeland security grant funding and custodial ownership of regional assets in DEMHS Region 5. Ms. Schnyer moved to approve signing the Memorandum of Agreement for the state homeland security grant program. Mr. Brunetti seconded. All were in favor.

Sign Pension Papers due to Trustee Change

The Board of Selectmen and the Chairman of the Board of Finance make up the Pension Trustees. Jon Truskauskas's name is to be removed and Evan Brunetti's name is to be added. Ms. Schnyer moved to approve the signing of the pension papers. Mr. Brunetti seconded. All were in favor.

Approve Call and Set Date for Annual Town Meeting

Ms. Schnyer was under the impression that the Annual Town Meeting could not be held before the year ends because the audit report is not ready per Mr. Criss. Mr. Criss stated he found out the Annual Town Meeting could be held without the audit report. Mr. Brunetti is concerned about a timeline for the Library's grant. The Library Board would like a town meeting soon but many will be away the end of December. The Library has three (3) years to secure matching funds for the state grant they received. They can also apply for a one year extension of the contract. The telecommunications portion of the call is time sensitive. If the town signs the agreement before the end of the year there will be a discount of \$6,600. Mr. Criss will find out if this can be extended. Peter Thierry noted that the audit report comes later each year and if it continues, the town should look for services elsewhere. Ms. Schnyer made a motion to hold the Annual Town Meeting on Tuesday, January 26, 2016 at 7:00 p.m. Mr. Brunetti seconded. All were in favor. Ms. Schnyer made a motion to approve the call. Mr. Brunetti seconded. All were in favor.

Approve recommendation of the Board of Finance to supplement line 2060 by \$13,256.

Members of Emergency Management the Fire Department went before the Board of Finance to request \$13,256 from line 2060 (emergency management) to be utilized to purchase equipment for the Emergency Operations Center. The Board of Finance approved their request pending approval from the Board of Selectmen. Mr. Thierry noted that the money will come from surplus. Ms. Schnyer moved to approve \$13,256 from line 2060 for equipment for emergency management. Mr. Brunetti seconded. All were in favor.

First Selectman's Report

There are two (2) accounts that need to be closed and they are the generator account for \$17,260.24 and the Caitlin Road Bridge project for \$26.72. Monies from both accounts will be put into the general fund. Ms. Schnyer moved to close accounts and put the money in the general fund. Mr. Brunetti seconded. All were in favor.

Correspondence

The Selectmen reviewed the Fire Marshal's report for November, 2015.

Adjournment

Ms. Schnyer moved to adjourn at 7:29 p.m. Mr. Brunetti seconded. All were in favor.

Minutes submitted by _____
Melissa Santoro

RECEIVED FOR RECORD AT HARWINTON CT
ON 12-22-15 AT 3:08 PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK