



## TOWN OF HARWINTON

HARWINTON, CONNECTICUT 06791

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### CAPITAL EQUIPMENT COMMITTEE MEETING THURSDAY AUGUST 18<sup>th</sup>, 2011

Chairman, John Fredsall, called the meeting to order at 7:10 pm. Committee members present were, Tom Pollack, Stephen Camp, Jim Savenella, Bob Santamaria and myself. The minutes from the previous meeting on February 10<sup>th</sup>, 2011 were passed out and reviewed. Stephen made a motion to accept with Tom's second, and the motion to accept was unanimous.

The agenda for this meeting was to go over the specifications for truck #1, and a Loader/Backhoe, unit #21, which the funding for was approved at the annual budget meeting. The specifications for Unit #9's replacement were reviewed and discussed. John explained that the specifications are virtually identical to the last pickup truck as very little has changed within the industry and the way the Town is using these trucks. The Public Works Department has been very happy with the performance of these vehicles. The specifications were corrected and added to in a minor way. It was decided to issue a public advertisement for this truck in a local newspaper. A motion was made by Tom to accept the corrected specifications and seconded by Stephen. The motion passed unanimously.

The second item on the agenda was the specifications for the Loader/Backhoe, which were reviewed by committee members. John explained to the committee that the crew had demonstrated machines from Cat, John Deere, and Volvo. Having not purchased a machine of this type in a while, the committee spent a fair amount of time going over the specifications. It was concluded that the specifications as written by John Fredsall were fine as proposed. The committee also felt that the Town should mail requests for quotes to vendors who they feel can provide the machine and service that will best suit the Town. It was decided to send the bid specifications to I.O. Penn, Tyler Equipment, and The W.I. Clark Company. A motion to accept the specifications was made by Tom with Tom's second and the motion carried unanimously.

With nothing else on agenda, and no other items brought to the committee's attention, the meeting was adjourned at 8:15pm.

John D. Fredsall  
Chairman, Capital Equipment Committee

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