

Harwinton Housing Authority  
Wintergreen Senior Housing Minutes  
**May 12, 2010**

Present: Willard Green, Jean Johnson, Dale Adkins and Ann Bott. Chairperson Dale Adkins opened the meeting.

The regular meeting opened at 9:30 a.m.

Secretary's report: Minutes of last meeting was approved and a motion was made to accept report by Ann Bott, with a second by Willard Green.

Treasurer's report: Treasurer reported current balance in account is \$8385.76 and the Historical Society is paid up to date.

Administrators report: The Administrator gave her report which is attached as part of the minutes.

A discussion was held in regard to the potential assistance from the Town and it was decided that the June meeting will be scheduled based on outcome of the budget vote. Additionally the Board discussed the need for some changes in the By Laws for the Housing Authority of the Town of Harwinton. Dale Adkins will make copies and distribute to Board members for review and suggestions.

Old business: The Administrator reported that she has received only one quote for the paint project of the Skinner House.

The Regular Business Meeting adjourned at 10:10 am, with a motion made by Willard Green, second by Ann Bott.

Respectfully submitted,

Jean Johnson, Secretary

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ON 5-14-10 AT 9:57AM  
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK

# WINTERGREEN SENIOR HOUSING

Administrator's Report  
For the Month of APRIL 2010  
Prepared by Barbara Zimmerman, Administrator

**MAY 12, 2010**

## Financials:

The financials are attached. The budget has been submitted to USDA for review and approval. Also, the year end will be June 30<sup>th</sup>. With summer approaching, we will need to have for the auditor the accounting for the Board funds as of June 30. This includes all deposits and withdrawal and copies of bank statements.

## OLD BUSINESS/UPDATES

- a. Subsidy from Town: No news received about this to date. One of my residents who pays full rent, however, has informed me that she has been notified by Winsted Housing that she should come in for an interview regarding a Sect. 8 subsidy. She said she will keep me informed.
- b. Unit Projects: Nothing being done at this time.
- c. Lawsuit filed by our resident: I have notified Board via email that this suit has been dropped. I have no idea why and have a call in to the attorney but have not received an answer.
- d. Generator: The generator has been purchased and the construction of the pad and shelter is being done. Jeep suggested we call Fire Marshall to check if there would be issues regarding installation.
- e. Painting: I have received only one quote for the paint job. I have sent out letters and actually spoke to Marge and the other painter. I had expressed I would need the quote by this meeting but had no luck.

## NEW BUSINESS

For discussion, I would like to ask input from the Board as to what they can suggest I do in regard to a resident who lives here who has no family and no will. This may present a problem as when she passes, we will not be able to touch her things until probate settles who is in charge. This often takes months. I have hinted/spoken to resident but it is difficult.

## COMMUNITY

Several of the residents have been walking and have decided to try to meet occasionally for a bingo game and perhaps a lunch. Nice to see this, as most of the time the socializing is minimal.

Respectfully Submitted,

Barbara Zimmerman, Administrator

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