

**Ambulance Facility Building Committee
Meeting Minutes – June 22, 2010
Harwinton Town Hall**

Members Present: Todd Mattiello, Jason Emery, Bill Gordon, Peter Thierry, John Fredsall, Brian Dunbar, Bob Collins, Dan Fiore

Attendees: Vincent Wheeler, Frank Chiaramonte

Meeting called to order at 7:05 PM

1. Introductions made by all in attendance.
2. Jason Emery was selected Committee Chairperson, Bob Collins was selected Vice Chairperson, and Todd Mattiello was selected as Secretary.
3. Vinny Wheeler provided overview of Ambulance Association and the services it provides to the community.
4. Specific needs for the building were reviewed:
 - Shower facilities are necessary for ambulance personnel following shifts given exposure to communicable diseases.
 - Having facility where personnel could stay with living quarters a necessity.
 - Secure locked room for sensitive records to meet regulatory compliance.
 - Other issues as they relate to the current ambulance headquarters.
5. Ongoing discussions with Property owner – have agreed in principle to terms and conditions of purchase.
6. Two grants conditionally awarded at the present time – one for \$350,000 and one for \$420,000. Await approval of proposed plan from Torrington Area Health to satisfy needs of existing grants. Other grant opportunities to be researched.
7. Reviewed two draft designs of structure – plans will be shared with Committee members for their input.
8. Committee decided to go with once a month meeting schedule.

Meeting ended 8:40 PM.

Submitted by Todd Mattiello, Secretary
June 28, 2010

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