



TOWN OF HARWINTON

HARWINTON, CONNECTICUT 06791

Tele: (860) 485-9051 • Fax: (860) 485-0051

CAPITAL EQUIPMENT COMMITTEE MEETING THURSDAY JULY 15th, 2010

Chairman, John Fredsall, called the meeting to order at 7:15 pm. Committee members present were, Tom Pollack, Stephen Camp, Jim Savenella, and myself. Bob Santamaria was absent. The minutes from the previous meeting on January 27th, 2010 were passed out and reviewed. Tom made a motion to accept with Jim's second, and the motion to accept was unanimous.

The agenda for this meeting was to go over the specifications for truck #4, and an Equipment Cargo Trailer, which the funding for was approved at the annual budget meeting. The specifications for Unit #4's replacement were reviewed and discussed. John explained that the specifications are virtually identical as the last two trucks as very little has changed within the industry and the way the Town is using these trucks. The Public Works Department has been very happy with the performance of these vehicles. The specifications were approved as written with a motion to accept by Jim and seconded by Tom. The motion passed unanimously.

The second item on the agenda was the specifications for the cargo trailer, which were reviewed by committee members. Having not purchased a machine of this type before, the committee spent a good amount of time discussing the specifications, reviewing sales literature and any options that we may need. It was concluded that the specifications as written by John Fredsall were fine as proposed with just a change to add LED style lights. A motion to accept the specifications was made by Jim with Tom's second and the motion carried unanimously.

It was also decided to have the bids for this equipment sent out as soon as the Highway Supervisor has the time to get it done and to advertise for bids in a local newspaper. The bids will be spaced apart by one week.

With nothing else on agenda, the meeting was adjourned at 8:15pm.

John D. Fredsall
Chairman, Capital Equipment Committee