

## **HARWINTON WPCA MEETING**

**Tuesday, July 13, 2010, Town Hall, 7:00 p.m.**

Present: Chairman Michael Criss, Salvatore Bonola, John Souchuns, Chris Janco, Joe Rinaldi, Gilbert Roberts (arriving at 7:10 pm).

Absent: Bob McCuin.

### **1. Open meeting – establish quorum.**

Chairman Criss opens the meeting at 7:02 p.m.

All regular members present are seated, with a quorum established.

### **2. Approve minutes of previous meeting: 6/8/10.**

**Motion** Mr. Bonola, second Mr. Janco to approve the 6/8/10 meeting minutes as submitted, passing unanimously.

### **3. Bills.**

**Motion** Mr. Janco, second Mr. Rinaldi to approve the following bills for payment, passing unanimously.

Dave Wilson: \$630 for June, \$680 for calibration of meters performed July 1.

Christine Neal, WPCA Clerk: 3 hours for month of June 2010.

CL&P - for June 2010.

Wright-Pierce – May 2010 services: I/I Eval. \$658.41, House to House Inspections \$170.94, and WPC Plan \$341.88.

### **4. Review Collector's report including delinquent accounts.**

(7:10 pm – Mr. Roberts arrives.) Report provided by WPCA Collector Mrs. Tierney is reviewed. As of 7/13/10, there are ten accounts delinquent, with the largest account at \$1340 plus interest consisting of eight years of unpaid sewer use charges. The second largest account is \$370 (two years owed). The remaining eight accounts are each for last year's bill not being paid. The total delinquent amount of sewer use charges is \$3110, with interest \$4349.69.

### **5. Annual report to City of Torrington – number of connections to sewer.**

Discussed. Chairman Criss to report to Torrington.

### **6. Dave Wilson – contract for FY 10-11.**

Contract reviewed. Monthly fee to remain at \$630 until the meter for Sunset Ridge is added to the service schedule. (Sunset Ridge is a private community, with 33 individual units planned, for over age 55, located off of Mountain View Drive.) At present: one house is completed, sold, occupied and a second home is almost complete, with the sewer connection inspected. Meter is calibrated and tracking total flow volume. Complete meter service and monthly flow reports to begin once ample flow exists, estimated to be at five to six homes. The monthly fee for three meters would be \$790. Meter calibration of the three meters for July 1, 2010 cost \$680.

**Motion** Mr. Janco, second Mr. Rinaldi that WPCA renew the contract with Dave Wilson for the next fiscal year. The motion passes unanimously.

### **7. Collection of connection fee, 416 Clearview Avenue, Ric Builders, Inc., Dziedzic – status update.**

Chairman Criss reports: letter reviewed by Atty. Rybak and mailed certified and regular mail.

**8. Notice of mandatory connection clause, Yother, 19 Carlton Road – status update.**  
Chairman Criss reports that letter has been mailed to the owners of the property.

**9. WPCA Budget: Fiscal Year 2010-2011.**

WPCA Treasurer Woike provided FY 09-10 budget to Chairman Criss with update of actual values through early June. Members discuss each line item under expenditures and revenue, reaching consensus for each value. Capital improvements expenditures planned for FY 10-11 include t.v. camera work, printing of amended Rules & Regulations, and replacement of Scoville Hill and Clearview meters, with total estimated at \$15,000. Less than \$9000 from capital surplus on the revenue side balances the budget.

**Motion** Mr. Bonola, second Mr. Rinaldi to approve the budget as discussed this evening. The motion passes unanimously.

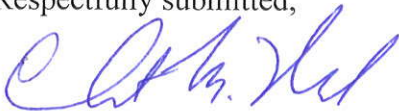
**10. Other Business.**

- Highway Supervisor John Fredsall received call from property owner at 254 Scoville Hill Road regarding sewer line blockage/back-up on Sunday afternoon. Mr. Fredsall contacted Chairman Criss who investigated the problem and found that the blockage is not in the sewer main line in the street and is the home owner's responsibility. Mr. Roberts researched the location of the sewer lateral for the homeowner.
- The August WPCA meeting is cancelled. The September 14 meeting will primarily consist of finalizing amendments to Sewer Rules & Regulations, with public hearing to adopt the rules planned for October.

**11. Correspondence.** Reviewed and distributed. Clerk Neal is to email monthly flow reports to members and mail to member Mr. Bonola.

**12. Adjourn. Motion** Mr. Rinaldi, second Mr. Souchuns at 8:06 p.m. to adjourn, passing unanimously.

Respectfully submitted,



Christine Neal, WPCA Clerk

RECEIVED FOR RECORD AT HARWINTON, CT  
ON 7-20-10 AT 2:06 pm  
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK