

HARWINTON HISTRIC DISTRICT & HISTORIC PROPERTIES COMMISSION
MINUTES OF MEETING
Tuesday, August 17, 2010 – 7:00 pm

Present: Carole Romano, Roger Plaskett, Walter Nielson, Bree Gurin, .

Absent: Jennifer Grady, Greg Marshall.

Quorum established, meeting opened at 7:05 pm by Chairman Carole Romano.

APPROVAL OF MINUTES

Minutes of July accepted as submitted.

NEW BUSINESS

Certificates of Appropriateness. No applications have been submitted.

ELECTIONS

Slate of officers: Chairman, Carole Romano; Vice Chairman, Greg Marshall; Secretary, Bree Gurin.

Motion to accept the existing slate of officers for FY 2010-11; all in favor.

JONATHAN BRACE HOUSE

No response as of today's date. Motion to contact T.A.H.D. to explore what avenues are available. All in favor. A voucher for postage costs of \$6.76 was submitted by Bree Gurin.

HANDBOOK

Bree Gurin will have sixty copies of the letter to homeowners made at Staples. Books will be mailed this time. Envelopes and labels will be purchased also.

BULLETIN BOARD

Walt Nielsen suggested that instead of putting the focus on an individual home, the display could highlight important sections of the handbook, especially utilizing the photos. A motion was made to explore the feasibility of a new theme promoting the handbook and explaining what the Commission does. All in favor.

ANNUAL REPORT

Bree Gurin reported that the deadline for submitting the annual report to the State has been moved to November 30, 2010.

With no further business to discuss, the meeting was adjourned by Chairman Carole Romano at 7:40 PM. The next regular scheduled meeting will be held on **Tuesday, September 21, 2010 at 7:00 PM.**

Respectfully submitted,

Joann Hohensee,
HHD&HPC, Clerk