

## **Committee Members**

Roger Plaskett  
Tom Rotondo  
Brian Dunbar  
Larry Connors  
Dick Pacholski  
Peter Thierry  
Carole Romano  
Nancy Schnyer  
Keith Golnik

Greg Farmer - Consultant



## **HARWINTON HOUSE COMMITTEE**

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### **Minutes**

**July 14, 2011**

A meeting of the Harwinton House Committee was held on Thursday, July 14, 2011 in the West Conference Room.

Chairman Roger Plaskett called the meeting to order at 7:10 PM. All members listed on the letterhead were in attendance except for Keith Golnik. Peter Thierry and Frank Chiaramonte arrived toward the end of the meeting.

A motion by Larry Connors, seconded by Nancy Schnyer, to approve the minutes of the June 22 meeting passed.

Roger Plaskett read communications from and to DECD regarding the fundraising status of the project. He also read a letter from the library board which expressed their concern for the proposed location of the Harwinton House to the east of the library. Library expansion may call for additional parking in that area.

Brian Dunbar reported that the trailer leak has been repaired and no damage was done. On a motion by Larry Connors, seconded by Nancy Schnyer the invoice for repairs was approved for payment.

Roger Plaskett presented the Costing Matrix Review which was the same as the previous week.

Roger Plaskett presented the final set of drawings submitted by Glastonbury Restorations regarding the dismantling and reassembly of the Harwinton House. A motion by Tom Rotondo, seconded by Larry Connors to release the final payment to Glastonbury Restorations passed. Roger will forward the documents to DECD per their request.

Roger Plaskett read a letter he, as vice president of the Harwinton Historical Society, sent to the Chilton Foundation requesting funding support for the reassembly of the Harwinton House. The request was submitted from the Harwinton Historical Society because it is likely that the foundation will only deal with a 501© organization which the society is. Roger plans to discuss the society's approach and involvement at the society's Board of Directors' meeting which is scheduled for Thursday, July 21.

Larry Connors led a discussion regarding how to go forward with RFQ development, site studies, and rebuild plans. Larry presented materials and information he found as a result of his research. After a lengthy discussion it was decided to follow a Quality-Based Selection (QBS) process as recommended by The Connecticut QBS Council. The first step in that process is to invite interested firms to submit information about their qualifications and their experience. Frank Chiaramonte suggested we contact Highway Supervisor, John Fredsall, for samples of previous QBS submissions.

Meeting adjourned at 8:41 on a motion by Carole Romano, seconded by Larry Connor.

Respectfully submitted,

Richard Pacholski, Secretary