

Committee Members

Roger Plaskett
Tom Rotondo
Brian Dunbar
Larry Connors
Dick Pacholski
Peter Thierry
Carole Romano
Nancy Schnyer
Keith Golnik

Greg Farmer - Consultant



HARWINTON HOUSE COMMITTEE

Minutes

July 27, 2011

A meeting of the Harwinton House Committee was held on Thursday, July 27, 2011 in the West Conference Room.

Chairman Roger Plaskett called the meeting to order at 7:02 PM. All members listed on the letterhead were in attendance except for Keith Golnik.

The minutes of the July 14 meeting were approved on a motion by Larry Connors, seconded by Brian Dunbar.

Roger Plaskett shared several pieces of correspondence between he and Sheryl Pearson of DECD regarding information she needs in order to move forward with the Assistance Agreement contract for the Harwinton House project. Roger committed to providing the following signed documents the week of August 31:

- Deconstruction Documents (Large package)
- Monthly Progress Reports back to January 2011
- Updated Project Timeline
- Monthly Fund Raising Report

Brian Dunbar reported that the storage trailer tire replacement is complete.

Roger distributed and the committee reviewed the Cost Matrix. Roger explained that the Lawyers Fee of \$262.50 of 4/18/2011 was associated with the challenge to the Finance Board/Town Meeting process by Wes Seixas. Roger and the committee questioned whether the fee should be charged to the Harwinton House project. Roger will discuss the question with Frank Chiaramonte when Frank returns from vacation.

The Harwinton Historical Society Board of Directors meeting was rescheduled to tomorrow. Roger plans to discuss the society's approach and involvement at that time.

Tom Rotondo reported on his research on RFQ development. He discussed approaches with Highway Supervisor John Fredsall and former associates in the engineering field along with researching the topic on line. One of his former associates, David Whitney, owns and operates a professional engineering consulting firm in Avon, CT. He has offered an hour's worth of free consulting to assist in determining the best approach. Tom Rotondo, Larry Connors and Brian Dunbar will meet with Mr. Whitney and report back to the committee.

A question regarding the appropriate time to offer the public an update regarding the status of the project ensued. The general feeling was that upon the completion of a milestone event like a feasibility study or site plan the committee should put together a structured presentation of the progress and status of the project.

The meeting adjourned at 8:12 on a motion by Brian Dunbar, seconded by Peter Thierry.

Respectfully submitted,

Richard Pacholski, Secretary

RECEIVED FOR RECORD AT HARWINTON, CT
ON 8-2-11 AT 1:03 PM
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK