

Harwinton House Committee

Minutes of Meeting

November 20, 2013

The regular meeting of the Harwinton House Committee was held in the west meeting room of Town Hall on Wednesday, November 20, 2013.

After establishing a quorum chairman Roger Plaskett called the meeting to order at 7:03 PM. Committee members present were Roger Plaskett, Peter Thierry, Nancy Schnyer, Charlie Kirchofer and Larry Connors. Also present were Bonnie and Dennis Andrews representing Harwinton Historical Society and Michael Sileo of Amaya Architects.

Minutes of the October 16 meeting were approved on a motion by Peter and second by Nancy.

Correspondence:

- Roger submitted information to the Town Clerk for our annual report, and copied members by email.
- Monthly report was submitted and copied as usual.
- Questions from Torrington Area Health District concerning volume usage projections were received and responded to. We anticipate staff of 4 people, board meetings of 13 monthly, and possibly 35 people once a month.
- Members were copied on email from/to Jane Montanero of Ct Trust (HPTAG donor) requesting drawings and agreeing to wait until they are complete after our commission approvals are obtained.
- Our insurance carrier has informed our volunteers will not be covered by workers compensation insurance and has suggested we obtain waivers from all volunteers. Selectmen are requesting waiver forms. Discussion suggested volunteers should be covered for liability and waivers simply relieve insurer of liability. Roger will ask Selectmen to clarify if volunteers must execute waivers.

Changes were submitted to Inland Wetlands as requested and approval was received. We also have received TAHD approval. Planning Commission has approved our plan as required by Ct. Statutes 8-24 as it promotes the town plan of conservation and development. Next is Zoning Commission next Monday.

It was decided Nancy Schnyer should stay on our committee. Inasmuch as we serve at the request of the Board of Selectmen, her membership on both will be a boon to communication between the two entities.

Attempts to further develop our list of possible in-kind donors for construction should be held in abeyance for now, until we have clear approval from all commissions and a construction plan.

Amaya will confirm with Land Use if Zoning has all the information they need for next week's meeting. Amaya is working on cost estimates that will be broken into categories. Estimates will be made based on commercial costs, from which we can deduct as we recruit in-kind donors.

There was no change in funding prospects and no HHS report.

The members present approved a change in meeting schedule for 2014 to second and fourth Wednesdays. Roger will review that proposal with our absent members before publishing it.

On motion by Charlie and second by Nancy the meeting was adjourned at 8:17 PM.

Submitted by Larry Connors, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 11-21-13 AT 9:00AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK