

**Harwinton House Committee**  
**Minutes of Meeting**  
**May 29, 2014**

The regular meeting of the Harwinton House Committee was held in the west meeting room of Town Hall on Thursday, May 29, 2014.

After establishing a quorum chairman Roger Plaskett called the meeting to order at 7:14 PM. Committee members present were Roger Plaskett, Charlie Kirchofer, Tom Rotondo, Peter Thierry, and Larry Connors. Also present were Ellie Woike representing Harwinton Historical Society, Rafael Amaya and Mike Sileo of Amaya Architects, and First Selectman Michael Criss.

Correspondence mentioned was our letter to the Board of Selectmen and emails to and from Bristol Historical Society.

Michael Criss informed the committee that the Board of Selectmen, at their May 27 meeting, voted to suspend our project once we have received the final materials from Amaya. Now that the ambulance project is moving to construction phase more time can be allocated to our house, specifically toward seeking grants to ensure completion. Michael will work with Jocelyn Ayre, a grant writer with Northwest Hills Council of Governments, and suggested money might be found through Culture and Tourism or USDA. STEAP grants can now be applied for throughout the year, but the next round of awards will likely be in the fall. Michael mentioned our chances for such a grant might be increased if we follow a "welcome center" strategy.

Roger and Michael expect to meet with Ellen Zoppo of Bristol Historical Society on June 5<sup>th</sup> to learn more about how they accomplished their building restoration.

Rafael Amaya commented there have been certain issues that affected their progress but they intend to follow through to completion. He and Mike Sileo committed to completion by August first.

Mike Sileo discussed several questions in need of answers before work can be completed. He pointed out that if money comes from the State every aspect of the project must comply with State requirements and costs will go up from what we have hoped to do. He will bring Mark Russo of Marvin Windows to our next meeting to display possible window solutions. In terms of preparing bidding documents, he will assume we will use a general contractor (GC). In that case temporary utilities and security will be the GC's responsibility, not ours. Roger will check with the Selectmen's office regarding what insurance limits will be required. In areas where there is no clear item specified Mike will use an allowance in the documents. Mike will take a "soup-to-nuts" stance in scope, and Roger will arrange a conference call among them and Michael Criss to discuss this. He is assuming a clapboard exterior should be specified.

Mike stressed that he does not yet have definite dimensions on the structural members in the trailers. This is critical in order to ascertain if they will carry the loads required for museum usage, or if he will have to complement the framing. Roger will contact Brian to establish a time, staff and procedure to measure and record dimensions for all members shown and labelled in the structural drawings.

Roger and Mike will plan to meet after our June 12<sup>th</sup> meeting with Jane Montonaro regarding HPTAG review of progress.

There was no report from HHS.

It was confirmed that the documents Amaya will prepare for bidding will remain the property of Amaya, and if we find it necessary to make changes to them, such changes will have to be agreed to and made by Amaya, at additional cost.

On motion by Peter and second by Larry the meeting was adjourned at 8:16 PM.

Submitted by Larry Connors, Secretary

RECEIVED FOR RECORD AT HARWINTON CT  
ON 6-2-14 AT 8:30 AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK