

Harwinton House Committee

Minutes of Meeting

July 17, 2013

The regular meeting of the Harwinton House Committee was held in the west meeting room of Town Hall on Wednesday, July 17, 2013.

After establishing a quorum chairman Roger Plaskett called the meeting to order at 7:00 PM. Committee members present were Roger Plaskett, Peter Thierry, Charlie Kirchofer, Nancy Schnyer, Matt Szydlo, Carole Romano and Larry Connors. Also in attendance were Dick Pacholski, Dennis Andrews and Bonnie Andrews representing Harwinton Historical Society. In addition, Michael Sileo represented Amaya Architects.

Minutes of the July 2 meeting were approved on a motion by Peter and second by Nancy.

Roger spoke of his 7/17 email to Laura Mancuso in which he responded to her questions regarding our project and deferring specific answers until such time as we apply for a grant, not likely to be in this grant cycle. Discussion revealed we are in agreement that at such time as we apply we'll have to be quite specific as to what parts of the building we have in inventory, as that is a major qualifier to grant approval. We do have quite good room-by-room detail from Glastonbury Restoration.

Roger's request for STEAP termination date from Michael Criss elicited a response of August 2014 as when it runs out but Michael thinks an extension would be granted if necessary.

Michael Sileo presented a timeline for completion of Amaya's work, suggesting mid to late October as a completion target. A copy of Michael's timeline is attached to and made part of these minutes.

Roger attended the recent Historic Preservation Grant Application Training Class conducted by Laura Mancuso. He reminded members they have each received the data package from that session and encouraged members to read it. The score sheet is of particular interest as it highlights items of importance. Certain questions are of a "go/no go" nature to grant reviewers. Building an application is now done online under password protection, and submission is done only when the application is complete. At the session Laura stressed that in most situations a grant writer is no longer needed due to the new streamlined process.

On motion by Peter and second by Nancy the meeting was adjourned at 7:53 PM.

Submitted by Larry Connors, Secretary

AMAYA ARCHITECTS

Harwinton House Re-Construction Timeline for Project 17th of July 2013

- Site Investigation meeting to be held on the 24th of July 2013 to establish locations for septic system and walk the site with Civil Engineer.
- Establish site related issues by the beginning of August. Have issues ready for the meeting on the 6th of August 2013 for discussion.
- Plan to submit for Zoning approval in late August or early in September. Zoning Meeting - possible on the 9th of September 2013.
- Complete preliminary drawings by the beginning of August or the first meeting in August.
- Rendering complete by the middle of August pending any site issue resolved.
- Develop Site Plans during August.
- Develop Construction Documents for Building during August and September. This will include MEP and Structural.
- Specifications started during August and continuing into September.
- Cost estimate assembled in September.
- Project complete in mid to late October.

The above estimated schedule is based on obtaining Zoning Approval in September. It is also based on the proposed site being usable for the Building.

RECEIVED FOR RECORD AT HARWINTON CT
ON 7-18-13 AT 12:06pm
ATTEST NANCY E. ELDRIDGE TOWN CLERK