

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Directors regular meeting

January 9, 2012

Unapproved minutes

The meeting was called to order at 7:05 pm by Co-chair Leslie Flowers. Members in attendance were Lisa Cianciolo, Mac Beatty, Kerri Ouellette, Lisa Sadler, Dave Christensen, Leslie Flowers and Theresa Landau. Also in attendance was Library Director Stasia Motuzick.

Public input: First Selectman Michael R. Criss, Kristin Humphrey, Karen Kelleher and William McDonald.

Library goals for future growth presented to First Selectman. Focus groups, meetings attended by board members on growth of libraries and visits to similar libraries with additions. Due to limited space, when books are added, older books must be circulated out for accommodation of new material. Our ability to add things like computers is limited by size of the building. We are focused on process as it will take time. We would like to interview Architects so we have a project to present to the community. The First Selectman is interested in library growth. He is supportive of meetings with Architects and explained that there is an interest in looking at the entire complex and how all spaces including the library can be better utilized. Library maintenance needs will be identified and a copy of the findings to be addressed will be provided to the Library Board. The library staff will be involved in the process.

Secretary's report: Leslie Flower was in attendance at the December 5, 2011 meeting and was omitted from the attendance of that meeting.

Motion to accept the Secretary's report as amended by Sadler, second by Cianciolo; unanimous.

Treasurer's report: Budget is in line. New budget is due January 31 and is to be a zero based budget. Dave, Leslie, Lisa C., Mac and Stasia will meet on Wed. 1/11 to work on the new budget. All board members are welcome to attend.

Motion to accept Treasurer's report as presented by Sadler, second by Landau; unanimous.

Librarian's report:

- Budget must be presented by January 31.

Motion to hold a special meeting of the Library Board on January 30 th at 7:00 pm by Ouellette, second by Sadler; unanimous. Immediately following this special meeting will be an executive session of the Library Board of Trustees.

- Stasia attended a safety meeting and learned that liquor is not allowed at functions unless there is an exception made by the First Selectman
- Stasia considering whether or not to stay with Audio Circuit for the upcoming year

- The Marino family has asked that donations in memory of their daughter Jillian be sent to the Lewis Mills Scholarship fund or the library
- TLC has made an offer to keep their upkeep price the same if we commit to continue with them for either 3 or 5 years
- Overdrive usage continues to grow
- The Friends did very well on their crafts sale this year
- Lisa C. and Dave attended a presentation by The Community Foundation of Northwest Connecticut to the Friend's in regard to the possibility of investing the Friend's funds.

Motion to accept the Librarian's report as presented by Sadler, second by Ouellette; unanimous.

Committee reports:

Art: New exhibit in place. Landscapes from Italy

Budget: No report

Computer: No report

Fundraising: Doing fine

Investments: The Community Foundation of Northwest Connecticut is able to manage endowments for a resource fee

Property and building: Discussion with First Selectman took place at this meeting

Governance: Motion to accept Lisa C. to assume the duties of Treasurer by Beatty, second by Ouellette; unanimous.

Letter composed appointing Lisa C. and signed by Co-chairs, Leslie Flowers and Dave Christensen to be given to Torrington Savings Bank.

Correspondence: Thank you note received from Library staff for the Christmas platters

Motion to adjourn by Sadler at 8:27 pm, second by Flowers; unanimous.

RECEIVED FOR RECORD AT HARWINTON, CT
ON 1-11-12 AT 12:10 PM
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK