

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting – Monday, September 9, 2019

Unapproved Minutes

The meeting was called to order at 7:01 by L. Flowers.

Trustees Present: Art Potwin, Leslie Flowers, Elizabeth Booth, Naomi Toftness, Rich Agoston, Debby Janssens, Mac Beatty, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: none

Secretary's Report: Corrections to August meeting minutes: Total hours and salaries not affected; The board would like to be present for the building walk-through as the town develops its five year plan; A motion to accept the corrected Secretary's Report was made by D. Janssens, seconded by N. Toftness. Approved.

Treasurer's Report: A motion to accept the Treasurer's Report was made by A. Potwin, seconded by N. Toftness. Approved.

Librarian's Report:

- Operating budget on track;
- Student Page: The board wants to keep the pay competitive;
- Building: activity room painted; The board wonders if the automatic doors will be installed before the cold weather;
- New PCs have arrived; looking for new tables;
- Three PhotoShop licenses have been purchased through TechSoup; one will be put on a patron computer; library will purchase and sell USB drives in case patrons want to save their work;
- Grants: Thomaston Savings Bank \$1200 to purchase ebooks;
- Community Foundation follow up report submitted;
- HYSA promotion: kids playing soccer are stopping by for a friendly competition- each player/family who comes in receives a star for their team; Hurricanes are off to an early lead;
- Library Friends: books submitted to auction; they will keep rare books aside to sell to dealers;
- Space planning consultant: Alice is looking for recommendations;
- Request from Office of Rep Jahana Hayes: free, public, nonpartisan opportunity for a constituents to get answers to questions regarding red tape issues; 10/3/19 in the afternoon;
- Tote bags: Bill Heckler can create them for the library;
- Annual Appeal and Fundraiser Exhibition Art Show; Opens November 1st; Reception on November 8th;

- Meeting room language: discussed for the new policy;
- Appeal letter: discussed;

A motion to accept the Librarian's Report was made by N. Toftness, seconded by D. Janssens. Approved.

Committee Reports:

- ☐ **Art:** New artist displaying work soon.
- ☐ **Budget:** covered
- ☐ **Computers:** covered
- ☐ **Fundraising:** covered
- ☐ **Property and Building:** covered
- ☐ **Governance:** none
- ☐ **Correspondence:** none

Other Business: none

Motion to adjourn was made by E. Booth, seconded by A. Potwin. Approved at 8:22 pm.

Respectfully submitted,
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 9-18-19 AT 9:00am
ATTEST TOWN CLERK *Jane Began*