

Harwinton Public Library

[Http://www.harwintonpl.org](http://www.harwintonpl.org)

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Board of Trustees Regular Meeting-Monday, Oct. 7, 2019

Unapproved Minutes

Meeting was called to order at 7:00 by Art Potwin

Trustees Present: Art Potwin, Leslie Flowers, Elizabeth Booth, Naomi Toftness, Rich Agoston, Debbie Jansens, Patti Sederquist. Also present was Library Director, Alice Freiler.

Public Input: none

Secretaries Report: Motion to approve Sept minutes, by Leslie, seconded by Debbie. Unanimous

Treasurer's Report: Motion to approve Report by Betsy, seconded by Naomi. Unanimous

Librarian's Report:

- Budget on track. Alice has been purchasing in new materials
- Reviewed calendar for next year, which will coincide with town calendar (7/3 and 12/26 public buildings closed)
- Intern pay will increase to minimum wage-Library may have to adjust hours to accommodate increase
- 2 new oil tanks in basement to replace buried tank-loss of a small amount of shelf space
- Received Thomason Savings Bank Grant of 1200. Which will go to ebooks
- Spent Lions Club Grant on early literacy kits
- Torrington Savings Bank has established a charitable giving foundation-We can work with Friends for grant
- Web site has had a positive response from community
- HYSA promotion going well and bringing more children into the library
- Alice is Investigating collaboration with HYSA for babysitting course
- Potential Board members will be invited to Nov. meeting
- Lisa Sadler will be coming to library to consult on options for using space more effectively
- Staff attended emergency training "Stop the Bleed"
- Motion was made to renew NWAC membership by Debbie, Betsy seconded, unanimous
- Motion was made by Leslie to make a 100.donation to LSM jazz boosters plus dinner for musicians, for their performance on Nov 8 at our art exhibition, Betsy seconded, unanimous
- Board reviewed/agreed upon letter of appeal

Committee Reports:

Art: covered

Budget: covered

Computers: none

Fundraising: covered

Property and Building: covered

Governance: covered

Correspondence: none

Other Business: none

Motion to adjourn by Leslie at 7:40, Naomi seconded, unanimous
Respectfully submitted by Leslie Flowers

RECEIVED FOR RECORD AT HARWINTON CT

ON 10-10-19 AT 9:10am

ATTEST TOWN CLERK

Jaime Boyer