

Harwinton Public Library

[Http://www.harwintonpl.org](http://www.harwintonpl.org)

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Board of Trustees Regular Meeting-Monday, Nov. 4, 2019

Unapproved Minutes

Meeting was called to order at 7:00 by Art Potwin

Trustees Present: Art Potwin, Leslie Flowers, Elizabeth Booth, Naomi Toftness, Rich Agoston, Debbie Jansens, Mac Beatty. Also present was Library Director, Alice Freiler.

Public Input: none

Secretaries Report: Motion to approve Oct. minutes, by Naomi, seconded by Betsy.. Unanimous

Treasurer's Report: Motion to approve Report by Betsy, seconded by Debbie. Unanimous

Librarian's Report:

- Budget on track.
- Motion was made by Naomi to approve calendar for next year, which will coincide with town calendar (7/3 and 12/26 public buildings closed). Seconded by Betsy. Unanimous
- Power outage closed library for 2 days, which renewed discussion about having a generator installed, to protect library facility in the event of a long outage.
- Other building needs were discussed in response to request from town – we will address it with town boards to get a timeline.
- Space planning continues to be in the works.
- Older copiers will be serviced and prepared for sale.
- Grant prepared for Torrington Savings Bank charitable giving foundation-We can work with Friends will serve as our fiscal sponsor for 2,000. Request for Playaway Launchpads.
- Hoping to have tote bags ready for the holidays.
- Potential Board member will be attending next meeting
- Alice attended Narcam training. Questions arose as to library's liability.
- Alice is preparing statistical report for mid-Nov.
- Open House is set to once again coincide with Harwinton Hometown Holiday on 12/7.

Motion to accept Librarian's Report by Leslie, seconded by Debbie. Unanimous

Committee Reports:

Art: Small Works Exhibition Reception is set to go

Budget: covered

Computers: none

Fundraising: covered

Property and Building: covered

Governance: covered

Correspondence: none

Other Business: none

Motion to adjourn by Betsy at 7:47, Debbie seconded, unanimous
Respectfully submitted by Leslie Flowers

RECEIVED FOR RECORD AT HARWINTON CT

ON 11-6-19 AT 10:00am

ATTEST TOWN CLERK

James Bayen