

## HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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### Board of Trustees Regular Meeting – Monday, March 4, 2019

#### Unapproved Minutes

The meeting was called to order at 7:02 by A. Potwin.

**Trustees Present:** Art Potwin, Patti Sederquist, Elizabeth Booth, Naomi Toftness, Rich Agoston, Debby Janssens, Mac Beatty, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

**Public Input:** none

**Secretary's Report:** Correction: Finance Department, not Town Treasurer, has been late in getting information to the Library Board. Motion to accept the minutes as amended made by D. Janssens, seconded by R. Agoston. Approved.

**Treasurer's Report:** Complete expense report from the Finance Department, account balances from the Town Treasurer, and the income report from the Library Director; the Board is concerned because there are discrepancies in the report- Rich and Alice will meet with the Town Treasurer. Motion to accept the Treasurer's Report was made by P. Sederquist, seconded by D. Janssens. Approved.

#### **Librarian's Report:**

- Adult audiobook core collection of downloadable books with streaming video from RB Digital; A motion to spend \$3000 on downloadable content from RB Digital was made by N. Toftness, seconded by D. Janssens. Approved.
- Grants: Thomaston Savings Bank follow up grant is due at the end of the month; Application for Civic Family Services grant to fund Youth Advisory Council coming up soon; Harwinton Lion's Club charter night rescheduled to 3/20/2019;
- Board of Finance begins meeting weekly to plan for new fiscal year; Alice will ask the Board of Finance to let us know when the library is on the agenda;
- AV Davey came out to check on the projector wire: bad cable and projector output setting; New cable coming;
- Handicapped ramp was a little torn up with snow removal; temporarily fixed- will be fully repaired in the spring;
- Lidded trash cans are here;
- Exterminator: postponed because the custodian has been monitoring the traps; Alice will let the town know if there is any new evidence of critters in the library;
- Energy Audit: Eversource preforms free energy audits through EnergizeCT program;
- Winter weather: a few cancellations and delays in February;
- Outreach: Alice talked with preK about the library; Amanda read with the afternoon class;

- Library Friends have renewed the subscription to Tumblebooks Premium and will sponsor the printing of a mailer for HCS students; they will also sponsor the Library's Summer Reading 2019 program;
- A motion to accept the Director's Report was made by P. Sederquist, seconded by N. Toftness. Approved.

**Committee Reports:**

- ☐ **Art:** one sale from the quilt exhibit; new exhibit by Jane Carpenter is currently hanging;
- ☐ **Budget:** covered
- ☐ **Computers:** none
- ☐ **Fundraising:** none
- ☐ **Property and Building:** none
- ☐ **Governance:** none
- ☐ **Correspondence:** none

**Other Business:** none

Motion to adjourn was made by P. Sederquist, seconded by D. Janssens. Approved at 7:47 pm.

Respectfully submitted,  
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT  
ON 3-13-19 AT 8:30am  
ATTEST TOWN CLERK

*Janet Bayan*