

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>
<http://www.harwintonpl.com>

Board of Trustees Regular Meeting – Monday, April 1, 2018

Unapproved Minutes

The meeting was called to order at 7:00 by A. Potwin.

Trustees Present: Art Potwin, Leslie Flowers, Patti Sederquist, Elizabeth Booth, Rich Agoston, Debby Janssens, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: none

Secretary's Report: Motion to accept Secretary's Report was made by B. Booth, seconded by R. Agoston. Approved.

Treasurer's Report: no report

Librarian's Report:

- Budget on target;
- Volunteer Appreciation Month: Open House planned for the end of the month;
- A motion to spend up to \$250 on an Open House for volunteers was made by L. Flowers, seconded by P. Sederquist. Approved.
- New website- take a look at the prototype;
- Annual evaluations: May and June;
- Budget: discrepancy- fiscal office paying everything out of municipal fund, even things that should have been paid from annual fund. Janet will make a transfer from Annual to municipal;
- Board of Finance: voted to accept budget as proposed;
- Computer funds (municipal)- 2-3 PCs this year and 2-3 PCs next year; Alice will do research and choose computers;
- Second invoice for webpage- will apply for reimbursement and submit for grant money;
- Some furnace problems;
- CBS Xerox fund: town paid overage: \$250; Alice will reimburse;
- Library owns the copier now via lease-to-own agreement; Mike Criss plans to look into a Xerox buyback program;
- Civic Family Services grant for YAC has been submitted by Alice and the YAC group;
- \$500 donation from Harwinton Lions Club- will start coding club;
- \$200 from Harwinton Women's Club- currently undecided;
- Patron offered to buy another wifi hotspot so there will be 6;
- Litchfield County Times working on an article about Seed Library;
- RB Digital products available as of today- not available yet; staff training first; streaming for Great Courses and ACORN tv;

- Donations higher than usual- possibility due to tax prep;
- WB Mason contract- working out well; few printer problems;
- Library Friends' Plant, Book, Bake Sale: Saturday, May 18th;
- Mindful Meditation- very successful; will continue to hold the space for meditation;
- Motion to accept the Librarian's Minutes was made by P. Sederquist, seconded by A. Potwin. Approved.

Committee Reports:

- ☐ **Art:** current display is beautiful; one painting sold
- ☐ **Budget:** none
- ☐ **Computers:** none
- ☐ **Fundraising:** letters to sign
- ☐ **Property and Building:** energy audit to be scheduled
- ☐ **Governance:** none
- ☐ **Correspondence:** Letters to Lions and Women's Club

Other Business: none

Motion to adjourn was made by A. Potwin, seconded by P. Sederquist. Approved at 7:48 pm.

Respectfully submitted,
Jamie O'Meara, Secretary

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ON 4-2-19 AT 8:45am
ATTEST TOWN CLERK

James Bryan