

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting – Monday, May 6, 2019

Unapproved Minutes

The meeting was called to order at 7:01 by L Flowers.

Trustees Present: Art Potwin, Leslie Flowers, Elizabeth Booth, Rich Agoston, Debby Janssens, Mac Beatty, Patti Sederquist, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: none

Secretary's Report: Motion to accept the Secretary's Report was made by R. Agoston, seconded by D. Janssens. Approved.

Treasurer's Report: Report on income received, but not updates on expenses; discussion of other banking options. Motion to accept the Treasurer's Report was made by A. Potwin, seconded by D. Janssens. Approved.

Librarian's Report:

- Budget percents are off a bit, probably due to the way pay periods run;
- Thanks to everyone involved in Volunteer Appreciation reception;
- Performance reviews due in June. Leslie and Art will schedule a meeting with Alice;
- Money transferred from Annual to Municipal;
- Spending freeze: May 1 to end of budget year. Anticipated bills and expenses prepared. Library spending: close to budgeted expenses;
- Website: 75-80% complete; good pics from photo shoot; Amanda will meet with designers to review children's page; a few more meetings to go before the process is complete;
- Quotes on PCs coming from Mike Criss soon;
- Price out rolling bookshelves and computer tables;
- Still waiting on automatic doors;
- Outreach: Amanda went to Stratosphere launch at Lewis Mills;
- CLA conference: Alice went Monday and Amanda went Tuesday;
- Mileage: no form for mileage because the town does not reimburse for mileage, but union contract says to put in for mileage; Will ask selectmen to clarify;
- Donation to purchase 6th hotspot;
- Plant, Book, and Bake Sale coming on May 18th: Please join us!

- Saturday, June 1, 2:00 pm: Mary Pat Kelly and singer Mary Deady: *Irish Above All* program;
- Motion to accept Librarian's Report made by A. Potwin, seconded by P Sederquist. Approved.

Committee Reports:

- ☐ **Art:** Current display by Claudia Wood Rahm is hanging
- ☐ **Budget:** covered
- ☐ **Computers:** covered
- ☐ **Fundraising:** covered
- ☐ **Property and Building:** energy audit: Eversource- should be getting info soon; Board wants a plan to update building;
- ☐ **Governance:** no updates
- ☐ **Correspondence:** messages sent

Other Business: none

Motion to adjourn was made by D. Janssens, seconded by A. Potwin. Approved at 8:02 pm.

Respectfully submitted,
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT

ON 5-7-19 AT 10:10am

ATTEST TOWN CLERK

[Signature]