

## HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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### Board of Trustees Regular Meeting – Monday, June 3, 2018

#### Unapproved Minutes

The meeting was called to order at 7:00 by J O'Meara.

**Trustees Present:** Patti Sederquist, Elizabeth Booth, Naomi Toftness, Rich Agoston, Debby Janssens, Mac Beatty, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

**Public Input:** none

**Secretary's Report:** A motion to accept the Secretary's Report made by R Agoston, seconded by D Janssens. Approved.

**Treasurer's Report:** Current info; income/expenses correct; A motion to accept the Treasurer's Report made by D Janssens, seconded by N Toftness. Approved.

#### **Librarian's Report:**

- Budget on track;
- Notice: Planning Commission update of meetings; Library plans to attend; 7pm Wednesday nights;
- Webpage: testing functionalities; emails set up; booking module is being ironed out; next step: train staff;
- Proposed dates to close library for web training: 2.5 hour sessions x2 sessions;
- Grants: Civic Family Services: \$400 for YAC council; TSB 2019 Grant Applications due soon; Coding Club: money from Lion's Club- found an instructor and laptops via Region 10 just for use here at the library- will allow kids to work on their projects during library hours;
- Classroom visits coming up: Amanda will visit HCS, give flyers, and promote TumbleBooks;
- Amanda attended a workshop about Summer Reading resources;
- Donations in memory of Ellie;
- Library Friends and Garden Club want to make a memorial;
- Readers are Leaders- very smooth kickoff;
- Motion to spend up to \$100 on a prize for end of summer drawing for finale was made by N Toftness, seconded by R Agoston. Approved.

- Mileage: must request town car and be denied before using personal car per new union contract; the procedure has been working and library staff have used the car;
- No word on computers;
- Plant, Book, and Bake Sale: fantastic show of support;
- Radon testing: Torrington Area Heath District has free radon tests- no more left for the year; Library will order a test kit;
- Summer book sales will run third Saturday of the month through October;
- Co-sponsor program with Historical Society about the 169 towns in Connecticut on Sunday, June 30, at 6:30 pm;
- Motion to accept the Librarian's Report M. Beatty, seconded by P Sederquist; approved.

**Committee Reports:**

- ☐ **Art:** 4 sales from current exhibition;
- ☐ **Budget:** Budget passed at town meeting.
- ☐ **Computers:** conversation about the 4 new computers
- ☐ **Fundraising:** none
- ☐ **Property and Building:** covered
- ☐ **Governance:** none
- ☐ **Correspondence:** none

**Other Business:** none

Motion to adjourn was made by D. Janssens, seconded by P. Sederquist. Approved at 7:29 pm.

Respectfully submitted,  
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT  
ON 6-4-19 AT 9:00am  
ATTEST TOWN CLERK *Janet Bryan*