

HARWINTON PUBLIC LIBRARY

Minutes of the Library Board of Directors Meeting Monday, December 6, 2021

The meeting was called to order at 7:02 pm by Art. Members attending were Leslie, Carol, Betsy, Art, Jamie, Debbie, and Patti. Also in attendance was Library Director Alice Freiler.

Public input: None.

Secretary's report:

Motion by Art to accept the Secretary's report with the correction amending "vacation" schedule to "meeting" schedule; unanimous.

Treasurer's report:

Motion by Leslie to accept the Treasurer's Report; unanimous.

Director's report:

- The Library's Annual Fund CD (\$62,661.07) is up for renewal on December 14, 2021. Motion by Carol to renew the Annual Fund CD term to 12 months; unanimous.
- The Teachable database is very popular and is up for renewal. We have no grant funding to apply to this expense. Motion by Art to spend \$585.90 to renew Scholastic Teachable; unanimous.
- The Library Friends' Holiday Craft Sale began today and runs through December 23. They had a great opening day, over \$1000 in sales.
- The Friends have renewed their sponsorship of 5 mobile hotspots for the library.
- Motion by Leslie to approve the Library Director's report; unanimous.

Committee reports:

- Art:
- Finance: The money budgeted to hire an intern in 2021/2022 is still unspent. Alice proposes that this money be used to hire and train 1 or 2 students in the use of our A/V equipment, dedicated just to running the technical side of things. Alice is going to reach out to the Lewis Mills Technology Club. 2022/2023 budget proposals are due January 1st. We are ready for a preliminary budget meeting.
- Computer/Technology: N/A
- Fundraising: We are closing in on \$21,000 for 2021.
- Building / Property: The library continues to have furnace issues. The thermostat for the furnace is broken and replacement parts are no longer manufactured, a new unit is required. The custodian is making manual adjustments to try to regulate the temperature. Alice visited the Shelton and Woodbury libraries to view their vinyl tile floorings. There are definite concerns about acoustics, especially given our open floor plan. Clancy Moving provided two estimates, both are a substantial expense.
- Governance: no report
- Investments:
- Correspondence: A communication was received expressing concern and asking for something to be done regarding a rodent problem in the library. The concern pertains to the mice spreading virus and causing damage to the building.
- Strategic planning:
- Other business:

Motion by Leslie at 7:46 to adjourn; unanimous.

Next meeting: Monday, 1/3/2022 at 7:00 pm

Respectfully submitted,

Patricia Sederquist

