

**Minutes of the Library Board of Directors Meeting
Monday, February 7, 2022**

The meeting was called to order at 7:03 pm by Art. Members attending were Leslie, Carol, Art, Naomi, Debbie, and Patti. Also in attendance was Library Director Alice Freiler.

Public input: None.

Secretary's report:

Motion by Carol to accept the Secretary's report; unanimous.

Treasurer's report:

Motion by Leslie to accept the Treasurer's report; unanimous.

The Library has three CDs maturing on February 3, 2022.

Motion by Leslie to renew these accounts for an additional 9 month period; unanimous.

Director's report:

- On February 15th the town's mask mandate for town buildings will be lifted. We will observe the normal Conference Room capacity of 12 and continue to encourage safe distancing.
- The ILS migration is tentatively scheduled for the weekend of March 26-27. Alice has provided the technical specs for the Apollo system to CodeDragon and we hope to finalize the contract with them for the re-coding sections of our website.
- The CT State Library is soon to offer a new mobile app, Palace. This will be a one-stop shop that allows our patrons to see and download all of our digital titles, no matter which platform or service, and provides access to over 20,000 digital titles purchased by the State Library.
- The Library Friends have set up a free lending library at the Harwinton Star group home using a donated bookcase and a selection of books, DVDs and puzzles from donated items.

Committee reports:

- **Art:** Presently we have a display of colorful quilts from the Goshen Star Quilters. We have vacancies May and June if you know of any artist that is interested.
- **Budget:** Hoopla has been a success. It is preferred over OverDrive because of the simultaneous use model.
Motion made by Leslie to continue funding Hoopla with \$1,000 from the 2021 Annual Appeal; unanimous.
- **Computer/Technology:** no report
- **Fundraising:** 2021 Annual Appeal, \$16,315 to date
- **Building/Property:** Michael Criss and Dave Bousquet are proposing to coordinate the simultaneous completion of several library projects - floors, painting, windows, and remaining wooden doors. This approach would take advantage of the library being emptied out to make the process easier. The State Library construction grant provides 50% of the funding. Alice recently learned that funds received from STEAP and LoCIP grants are not eligible to be applied toward our remaining 50%.
- **Governance:** Leslie, Debbie, and Paul are up for reelection at the next Town Meeting on February 22nd. Leslie offered to be present to forward the nominations. All are welcome to attend this in-person meeting.
- **Investments:**
- **Correspondence:** no report
- **Strategic planning:** no report
- **Other business:** no report

Motion by Art at 7:30 to adjourn; unanimous.

Next meeting: Monday, 3/7/2022 at 7:00 pm

Respectfully submitted,

Patricia Sederquist

