

HARWINTON PUBLIC LIBRARY

Minutes of the Library Board of Directors Meeting Monday, April 4, 2022

The meeting was called to order at 7:03 pm by Art. Members attending were Leslie, Art, Carol, Betsy, Paul, Debbie, and Patti. Also in attendance was Library Director Alice Freiler.

Public input: None.

Secretary's report:

Motion by Carol, seconded by Patti, to accept the Secretary's report; unanimous.

Treasurer's report:

Motion by Patti, seconded by Leslie, to accept the Treasurer's report; unanimous.

Director's report:

- Alice plans to submit a revised proposal to the ARSL, given that our original proposal for our grant isn't possible to execute without a children's librarian on staff.
- The computer migration is complete. TLC database is no longer active, and they've removed their software from our server. Dean will archive the hard drive from the server and store it for a few years. There is no resale value to the computer. It will go to recycling. It looks like we'll be able to recoup a few hundred dollars for the server rack.
- We estimated \$2,800 for the Apollo annual fee; however, the annual cost will be \$2,500. The cost of coding assistance from Computer Obsession was only \$650, about half of what we had budgeted.
- The Plant, Book, & Bake Sale will be held by the Library Friends on May 21st, without any special restrictions.

Motion by Betsy, seconded by Debbie, to accept the Director's report; unanimous.

Committee reports:

- Art: Claudia Wood's Rahm's work had three sales. Timothy Lundgren is our May/June artist. We're all encouraged to stop by for his reception on Friday, May 6, from 6-9pm.
- Budget: Our budget was approved. Additionally, the town chose to award 3% raises to all employees, rather than the 2.75% which were budgeted originally. The additional salaries bring our 2022/2023 budget to \$198,047, not the \$197,633.
- Computer/Technology: no report
- Fundraising: no report
- Building/Property: New door counters have been installed and working properly.
- Governance: Mike Criss is amenable to the proposed changes to the position formerly known as Children's Programmer, now renamed Youth Services Librarian, to better fit the needs of the library. It will be a full-time union position at 37.75 hours. These changes will take place July 1st, beginning of our fiscal year.

Motion by Leslie, seconded by Carol, to amend the current job description of the position formerly known as Children's Programmer, now known as Youth Services Librarian, to include additional hours and more diverse responsibilities needed to support the library.

- Correspondence: no report
- Strategic planning: no report
- Other business: no report

Motion at 7:36 by Debbie, seconded by Betsy, to adjourn; unanimous.

Next meeting: Monday, 5/2/2022 at 7:00 pm

Respectfully submitted,

Patricia Sederquist

