

HARWINTON PUBLIC LIBRARY

Minutes of the Board of Directors Meeting

Monday, September 12, 2022, 7:00pm

The meeting was called to order at 7:08pm by Art. Members attending were Art, Betsy, Carol, Debbie, Jamie, Naomi, and Patti. Also in attendance was Library Director Alice Freiler. Absent: Leslie and Paul.

Secretary's Report: Motion to accept the Secretary's Report by Carol; seconded by Debbie. All in favor.

Treasurer's Report: Motion to accept the September Treasurer's Report by Betsy; seconded by Carol. All in favor.

Director's Report:

Alice requests the Board of Trustees to schedule an employee review for the Library Director, to be completed by September 30<sup>th</sup> deadline.

Accounts:

After meeting with the Town Treasurer, Chief Financial Officer, and First Selectman there is a recommended change to how we will handle grant payments. Rather than depositing grants in the Library's checking account, the town recommends that we deposit grants in the town's Capital Savings account and continue to track them with individual tracking numbers.

Motion to adhere to this recommendation that is stated in the Library Director's Report by Betsy; seconded by Carol. All in favor.

The town has asked the board to determine how much of the monies (\$53,924 total) recently transferred to the checking account should be moved to the newly established STIF account.

Motion to deposit \$40,000 into the STIF account from the checking account by Art; seconded by Betsy. All in favor.

Library's subscription to Scholastic Teachables will expire in October.

Motion to earmark \$606 from the Annual Fund for the renewal of Scholastic Teachables for one year by Carol; seconded by Debbie. All in favor.

Grants and Donations:

Our grant application to the Thomaston Savings Bank has been funded at \$1500 to sponsor the cost of Hoopla borrowing in 2022/23.

Other News:

The Library has been designated as a beneficiary for memorial donations in honor of our late patron Kathleen Claussen who passed away on August 25<sup>th</sup>.

Library Friends:

The August Book Sale was an outstanding success. The Friends have purchased a full-sized refrigerator for the Library.

Motion to accept the Director's Report: Debbie; seconded by Carol. All in favor.

Committee Reports:

Art — Opening Reception/Preview Party for this year's Small Works Exhibition will be Friday November 4<sup>th</sup>, 6 – 8pm.

Budget— Nothing to report.

Computer— Time to order replacements for our two oldest PCs. Alice has asked for a quote.

Property & Building — The damaged brickwork out in front of the library has been repaired. The surface by the handicapped parking space has started to peel up. A request for repair has been issued.

Fundraising — Nothing to report.

Governance — Nothing to report.

Motion to adjourn at 7:44pm by Betsy; seconded by Debbie. All in Favor.

Respectfully submitted,

Patricia Sederquist, Secretary

