

HARWINTON PUBLIC LIBRARY
Minutes of the Library Board of Directors Meeting
Monday, Oct. 3, 2022

The meeting was called to order at 7:05pm by Leslie Flowers. Members attending were Art, Paul, Jamie, Debbie and Naomi. Also in attendance was Library Director Alice Freiler

Secretary's Report: Motion to accept the Secretary's Report by Debbie; second by Leslie. Unanimous.

Treasurer's Report: Motion to accept the Treasurer's Report by Leslie; second by Paul. Unanimous.

Public Input: None

Director's Report:

- operational budget on track
- closings scheduled for 2023 including June 19 and Veterans Day, which will include Fri, in conjunction with Town Hall and Sat, which is Veterans Day. Motion made to accept 2023 schedule by Debbie, seconded by Jamie. Unanimous.
- meeting schedule for 2023 distributed. Motion made to accept 2023 meeting schedule by Leslie, seconded by Paul. Unanimous.
- Janet received minutes that included Board approved 40,000. transfer from checking to STIF. Only Janet can make deposits.
- ARSL Grant is to be spent by Dec. and will be used for lg. non-fiction book sets and 2 in-person STEM programs.
- annual staff evaluation complete
- Alice will attend Hometown Holiday planning meeting on 10/6, to see how we can be involved.
- Library has received many Memorial donations for longtime patron Kathleen Claussen. Family will receive list of donors.

-Lydia plans to return to the Library on 10/13. Becky's help has been greatly appreciated.

Growing attendance for Story-time. Schedule of offerings can be expanded with f/t children's librarian.

-Library will be looking for an intern, with priority given to Library volunteers.

-Library Friends made a generous donation of a full size refrigerator. Their last book sale will be held on 10/15, 10-2.

Committee Reports:

- Art - Small Works Exhibition will be held 11/4-12/31.
Reception on 11/4, 6-8. Motion made by Debbie for Leslie to spend up to 75. for reception expenses. Seconded by Naomi.
Unanimous. Leslie also asked Board to donate an appetizer and to help with evening.
- Budget – No additional report
- Computers – Waiting for Computer Obsession to replace 2 computers
- Fundraising – no additional report
- Property and Building – Switch from A/C to heat is scheduled for next Monday. Walkways scheduled for repair.
- Governance – no additional report

Board went into executive session at 7:40.

Board came out of executive session at 7:44.

Motion made by Leslie to adjourn. Seconded by Naomi.

Unanimous.

Next Meeting: Monday, November 7, 7:00pm.

Respectfully submitted by Leslie Flowers

