

HARWINTON PUBLIC LIBRARY
Minutes of the Library Board of Directors Meeting
Monday, Nov. 7, 2022

The meeting was called to order at 7:00 by Art Potwin. Members attending were Art, Paul, Jamie, Debbie, Carol, Leslie, Betsy and Naomi. Also in attendance was Library Director Alice Freiler.

Secretary's Report: Motion to accept the Secretary's Report by Debbie; second by Carol. Unanimous.

Treasurer's Report: Motion to accept the Treasurer's Report by Jamie; second by Leslie. Unanimous.

Public Input: Students in attendance-Farrah Gallagher, Isabella Caruso, Anthony Weens, Josalyn Munson

Director's Report:

-3 CD's mature on 11/17. Treasurer Janet recommends rolling over Labreque and Weingart CD's for 91 days. Donor CD can be deposited in STIF account for a better return.

Following discussion, motion made by Leslie to roll over Labreque and Weingart CD's and move Donor funds to STIF account. Seconded by Debbie. Unanimous.

-Discussion about closing on Friday following Thanksgiving, like Town Hall Library has been open in past years and had a growing number of patrons visits that day. We will revisit in the future but we will remain open for the time being.

-Northwest order Arts. Council membership is due for renewal. Leslie made motion to renew. Seconded by Jamie. Unanimous.

-Library received \$50. D.A.R. donation which will be used for children's American History books. Display, thank you letter and press release to follow.

- Library has received additional memorial donations totaling \$100. for longtime patron Kathleen Claussen.
- First Selectman held mandatory staff meeting on 11/7. A separate meeting was held in the afternoon to accommodate Library employee schedule. Code red alerts, forms for time off and establishment of safety committee with Library rep. were shared. Also, RPF's have been created to modify bathrooms for ADA compliance and Library window replacement, using Eversource Grant. Alice will check to be sure we don't have conflicts with Library grant.
- Library hosted Library Tour on 10/5 for home schoolers-well attended.
- Youth Halloween party was also well attended.
- Community outreach continues to grow.
- Friends had a successful Oct. Book Sale and preparing for Hometown Holiday Craft Sale evening. Library hours will be 9:30-3 followed by Craft Sale 4:00-7:00.

Motion to accept Director's report by Betsy, seconded by Jamie. Unanimous.

Committee Reports:

- Art - Small Works Exhibition runs 11/4-12/31. 10 pieces have already been sold, as well as 2 paintings from prior exhibition. We had a large turn-out for the Small Works reception
- Budget – No additional report
- Computers – No additional report
- Fundraising – donations continue to come in, with current total \$14,328.
- Property and Building – Rest room signage will be updated to specify changing table info/unisex bathrooms. Motion to spend up to 55. on signage by Naomi, seconded by Paul.

Audio system has had issues. Ticket has been sent into Computer Wizard.

- Governance – No additional report
- Correspondence - Molly and Dustin will be married Dec. 17. if you would like to extend congratulations.

Motion made by Leslie to adjourn at 7:32. Seconded by Jamie.
Unanimous.

Next Meeting: Monday, December 5, 7:00pm.

Respectfully submitted by Leslie Flowers



Jamie Boyan