

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Director regular meeting

December 5, 2011

Unapproved minutes

The meeting was called to order by Co-chair Dave Christensen at 7:02 pm. Members in attendance were Kerri Ouellette, Lisa Cianciolo, Mac Beatty, Apryl Bell, Lisa Sadler, Theresa Landau. Also in attendance was Library Director Stasia Motuzick  
Public input: Kristene Vangilst, Kendra Christensen, Karen Kelleher and William McDonald

**Secretary's report:** Motion to accept Secretary's report as presented by Sadler, second by Bell; unanimous.

**Treasurer's report:** Motion to accept Treasurer's report as presented by Sadler, second by Bell; unanimous.

**Librarian's report:**

2 vacancies in March for the Library Board

Facebook page has launched

Vacation pay outs for library staff of \$1554.39

Library staff attended presentation from state library on the use of electronic books

Conference attended by Stasia and Goshen director on November 8<sup>th</sup>

3 new computers were installed

TLC offered free APPs – details will be here sometime in December

Civic Family Services grant to be spent for December program

Friends provided books for children in the Bronc Callahan Thanksgiving baskets

Friends craft sale went well and items still available as well as new items coming in

Stasia has let the First Selectmen know that the board members would like to meet him

Motion to accept Librarian's report by Sadler, second by Ouellette; unanimous.

**Committee reports:**

Art: Art educator exhibit still up. No January show yet

Finance: Town budget reviewed. From this point Finance committee will be know as Budget committee

Computers: the 3 new computers have been installed. TLC to keep their administrative budget the same

Fundraising: Thank you notes for annual fund by Apryl. Suggestion made to update correspondence along with the annual fund letter. Meeting to be held by this committee after this evening's meeting to discuss options for future fundraising.

Investments: Met 3 weeks ago. Met with a gentleman who has an expertise in financial management to explain bonds, bond funds and how they work for general education. No changes were made related to finances. Committee will meet again in March.

Property and Building: Draft of letter to potential Architects for review by board members. Will get potential dates for interviews and then plan from there. A meeting with the First Selectman suggested for feedback regarding future library expansion.

Governance: Karen Kelleher and William McDonald are interested as potential board members.

Correspondence: Dave Sawoska sent a thank you for his work on the book drop.  
Policy: Policy regarding sales of upgraded regarding books and art discussed and reviewed.

Motion to modify the original bylaws regarding sale percentages of art and book sales as part of the library policy by Sadler, second by Ouellette; unanimous.

Motion to adjourn by Sadler, second by Ouellette at 8:07 pm.

RECEIVED FOR RECORD AT HARWINTON, CT  
ON *12-12-11* AT *11:08 AM*  
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK