

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

<http://www.harwintonpi.com>

Board of Trustees regular meeting

Unapproved minutes

The meeting was called to order by Co-chair Dave Christensen at 7:02 pm. Members in attendance were Leslie Flowers, Tom Bott, Lisa Cianciolo, Mac Beatty, Apryl Bell, Lisa Sadler and Terry Landau. Also in attendance was Library Director Stasia Motuzick.

Public input: None

Secretary's report: Motion to accept Secretary's report as presented by Sadler; second by Bell; unanimous

Treasurer's report: Xerox bill discrepancy noted and addressed.

Motion to transfer \$8000.00 from the checking account to the Fidelity account by Bott; second by Flowers; unanimous.

Motion to allow \$ 2000.00 to be used by Stasia for materials by Flowers; second by Sadler; unanimous.

Motion to accept Treasurer's report as presented by Flowers; second by Sadler; unanimous.

Librarian's report:

- Several adult programs set up for fall
- Christmas and New Years fall on Sunday this year. Union contract allows Monday as the holiday. Library will be closed on Saturday Christmas Eve and open on Saturday New Years eve until 1:00 pm.
- Annual report due for the town October 1 st.
- Alane Powell has donated a painting to the library

Motion by Flowers to accept the donated painting; second by Cianciolo; unanimous.

- Mattatuck library may give us the panels made from Romily's book
- Library policy is for 20% of sales go to the library – an author balked at this recently. Referred to the Policy committee to review this policy
- Staff has received new employee handbooks. Addendum added to this stating that the library emergency closing takes precedent
- We are considering the replacement of 3 computers this year
- We lost recorded books when Overdrive switched their platform. We are only paying for Children's Service at this time
- We have been given a grant of \$ 1750.00 from the Thomaston Savings Bank to join the Advantage Program from Overdrive. This will be for Harwinton residents only. Leslie and Stasia will pick the check up on October 4th
- A program will be held in the fall on how to use Overdrive
- The Friends are running their third week of the month book sale
- The Friends are working with the Garden Club to name the plants in our front garden

Motion to accept the Librarian's report by Flowers; second by Bell; unanimous

Committee reports:

Art: Barbara Dube art work on display

Finance: No report

Computer: Consideration of new computer purchases this year. Also researching antivirus protection for computer system

Fundraising: Signatures by Co-chairs for letters

Investments: Next meeting set for 9/13/11 to review where we are financially

Property: Book return still in process

Building: Committee will come up with a list of what is needed for process of library expansion. Will meet with town to determine available property for use of a library expansion

Governance: Still seeking potential board members

Correspondence: Apryl will send official invite to potential board member

Policy: Meeting will be set up to review the library by-laws and the percentage of sales

Motion to adjourn by Flowers at 8:20 pm; second by Sadler