

Harwinton Historic District and Historic Properties Commission  
Minutes of Meeting  
Tuesday, July 17, 2018 – 7:00 PM

PRESENT: Bree Gurin, Joann Hohensee, Greg Marshall, Carole Romano

ABSENT: Power Booth, Peter Brazaitis

Also present, Mr. Doug Fraser and Mr. Joseph Colasurdo, Harwinton Congregational Church, Chicken Barbecue co-leaders

With a quorum established, the meeting was opened at 7:00 p.m. by Chairman Carole Romano. Minutes of the June 19, 2018 meeting were approved.

**PUBLIC HEARING for Harwinton Congregational Church, 2 Litchfield Road**

A public hearing was held for a Certificate of Appropriateness, application #89 for a 12'x16' pavilion to serve as an enclosure for the chicken barbecue pit. The structure will be visible from North Road but not noticeable from Litchfield Road. Four certified letters were mailed to appropriate parties and a legal ad was placed in the Republican American newspaper. No one from the public was present for the hearing. The application included drawings of the structure, photos of the location in the church parking lot, and the Zoning Board of Appeals Variance approval dated May 16, 2018. Carole Romano asked Mr. Fraser and Mr. Colasurdo if the Torrington Area Health Department has seen the plan and they replied no, that the TAHD did not need to since they only urged that the pit be protected. TAHD also recommended water and electricity be made available at the site to allow for lighting and this may possibly be added next year. The pit will remain in the same location it has been in for 56 years. No foundation is required. Past practice has been to add a layer of sand around the pit to protect the asphalt from heat damage. The roofing material will be metal which can be power washed, and the color will closely match the church roof. The roof will be stationary, and the overhang will give workers some protection from the winter elements. Removable lattice panels will be installed on the sides and will be disconnected for each event. With no further questions, a motion was made by Bree Gurin, and seconded by Greg Marshall, to issue Certificate of Appropriateness #89. All in favor. Approved.

**NEW BUSINESS**

- An application was received from the Harwinton Congregational Church for repair and painting of the church building and steeple. Mr. Colasurdo and Mr. Fraser explained the project, which encompasses replacing the wood shakes on the steeple due to their poor condition, repairing the steeple railings which have spindles missing, and painting the entire church building. With no further questions from the Commission, members agreed that the work would be considered routine maintenance and no public hearing will be required. Certificate of Appropriateness #90 was issued.
- An application has been received from Paul Winar, Facilities Manager of Our Lady of Hope Parish, Immaculate Heart of Mary Church, 78 Litchfield Road, to extend the paved parking area to the entire open area previously occupied by the recently razed school building. The newly paved area will be about 168 feet wide by 96 feet deep. No one from the Church was present for discussion. Members discussed the project being "hardscape" which is not under the Commission's purview and, therefore, would not require a public hearing or Certificate of Appropriateness. A motion was made by Greg Marshall and seconded by Joann Hohensee to approve the proposed work as hardscape with no public hearing or Certificate necessary. A letter will be sent to Mr. Winar.

**DISTRICT SIGN UPDATE**

New hardware is needed for one of the signs and Greg Marshall will contact Roger Plaskett for input regarding the type of material needed.

**OTHER BUSINESS**

- Bree Gurin has been sworn in for another five-year term as a regular member. The Commission is still short two members and is seeking two alternates who live in the district.
- Carole Romano reported on a recent news article about the Woodbury Historic District Commission discussing the use of solar panels in their district. Bree Gurin will reach out to the Woodbury Historic District Commission to share our findings and experiences.
- Secretary Joann Hohensee submitted a voucher for reimbursement of postage in the amount of \$26.80, for four certified letters sent for the Harwinton Congregational Church public hearing. The cost of the legal ad for the public hearing in the amount of \$62.64 was billed directly to the Town.

**ELECTION OF OFFICERS**

Officers of the Commission will remain in their current positions as follows: Chairman, Carole Romano; Vice Chairman, Peter Brazaitis; Secretary, Joann Hohensee.

With no further business to discuss, the meeting adjourned at 7:50 p.m. The next regular scheduled meeting will be held on Tuesday, August 21, 2018 at 7:00 p.m.

Respectfully submitted,

Joann Hohensee, Secretary  
Harwinton Historic District and Historic Properties Commission

RECEIVED FOR RECORD AT HARWINTON CT  
ON 07/24/18 AT 9:12 AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK