

Historic District and Historic Properties Commission  
Minutes of Meeting  
Tuesday, August 21, 2018 – 7:00 PM

**PRESENT:** Peter Brazaitis, Bree Gurin, Joann Hohensee, Greg Marshall, Carole Romano

**ABSENT:** Power Booth

With a quorum established, the meeting was opened at 7:10 PM by Chairman Carole Romano.

**APPROVAL OF MINUTES**

Minutes of the July 17, 2018 were accepted as submitted. Motion to approve made by Greg Marshall, seconded by Bree Gurin. All in favor.

**BUDGET 2018-2019**

Members reviewed the Commission's budget for 2018-2019.

**MEMBERSHIP**

Bree Gurin drafted a letter to the Harwinton Historical Society for members to review. The Commission is seeking two alternate members living within the district. This letter would also be sent to the T.A. Hungerford Memorial Museum and would be posted at the library and town hall.

**DISTRICT SIGNS**

Greg Marshall and Peter Brazaitis are working together on this project. Members discussed the durability between a foam board sign and wooden sign and felt that wood would be a better choice and would hold up better to the elements. Letters could be painted rather than gilded or carved, which adds to the cost. A motion was made by Peter and seconded by Greg to look for a new vendor for both the signs and for the wrought iron brackets (hardware). Greg will take a photo of the hardware to give to the hardware vendor. All in favor.

**OTHER BUSINESS**

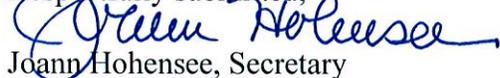
**Town Report**

A request for the Commission's annual report has been received from former Assistant Town Clerk, Colleen Slason. Items to be included were discussed: a list of members; the number of applications for Certificates of Appropriateness received, and the number of Certificates of Appropriateness granted. Highlights include the first demolition approved in the historic district for the Immaculate Heart of Mary school building. After much study the building was deemed unrepairable and had no historical significance, therefore a certificate of appropriateness was granted. Also discussed and approved was Town Historian Roger Plaskett's informational plaque of the headstones located at the South Road Cemetery. The deadline to submit the report is October 15<sup>th</sup>. Bree Gurin and Carole Romano will work on it and submit to Ms. Slason by the end of September.

**ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 8:09 PM. The next regular scheduled meeting will be held on Tuesday, September 18, 2018 at 7:00 PM.

Respectfully submitted,



Joann Hohensee, Secretary

Harwinton Historic District and Historic Properties Commission

RECEIVED FOR RECORD AT HARWINTON CT  
ON 8-27-18 AT 3:10 PM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK