

Historic District and Historic Properties Commission

Minutes of Meeting

Tuesday, January 15, 2019 – 7:00 PM

PRESENT: Bree Gurin, Joann Hohensee, Greg Marshall, Carole Romano

ABSENT: Power Booth, Peter Brazaitis

APPROVAL OF MINUTES

Minutes of the November 20, 2018 meeting were accepted as submitted. Motion to approve made by Greg Marshall; seconded by Bree Gurin. There was no meeting held in December.

NEW BUSINESS

No applications for Certificate of Appropriateness have been received.

BUDGET REQUEST FOR FISCAL YEAR 2019-2020

Members discussed and approved the following budget request:

School / Education	\$100.00
Legal Expenses	\$375.00 ** see note below
Supplies	\$50.00
Publications	\$75.00
Signs	\$480.00
TOTAL REQUEST	\$ 1,000.00

** The Commission would like to request to the Board of Finance that the funds for the publication of legal notices in the Republican-American, which are required for every application for Certificate of Appropriateness, be included in the category of "Legal Expenses." The cost for each notice in 2018 was \$62.64 and since we cannot predict how many such notices or accompanying certified letters will be required during the year, we could rapidly exceed the \$75.00 amount allocated for this activity under "Publications."

Motion to approve proposed budget made by Bree Gurin; seconded by Joann Hohensee. All in favor.

DISTRICT SIGNS

Work is still in progress on obtaining quotes from sign and hardware vendors.

OTHER BUSINESS – None

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 7:45 PM. The next regular scheduled meeting will be held on Tuesday, February 19, 2019 at 7:00 PM.

Respectfully submitted,

Joann Hohensee, Secretary
Historic District & Historic Properties Commission

RECEIVED FOR RECORD AT HARWINTON CT

ON 1-22-19 AT 2:00pm

ATTEST TOWN CLERK

James F. Bayan