

**Harwinton Historic District and Historic Properties Commission**  
**Minutes of Meeting**  
**Tuesday, August 20, 2019**

Present: Peter Brazaitis, Bree Gurin, Joann Hohensee, Greg Marshall, Carole Romano  
Absent: Power Boothe

With a quorum established, the meeting was opened at 7:03 pm by Chairman Carole Romano. Motion to approve minutes of July 16, 2019 meeting as submitted was made by Bree, seconded by Peter. All in favor.

**Election of Officers**

The current slate of officers agreed to serve another term. Motion to reelect the current slate was made by Bree; seconded by Greg.

- Chairman, Carole Romano
- Vice Chairman, Peter Brazaitis
- Secretary, Joann Hohensee

**Discussion of fence at 10 North Road**

A letter was sent to the homeowner on June 28, 2019 regarding her recently installed fence for which she did not apply for a COA. Four attempts were made to deliver the letter - July 1<sup>st</sup>, 6<sup>th</sup>, 16<sup>th</sup> and 19<sup>th</sup>, all to no avail. The letter was ultimately returned to the Commission as undeliverable on July 24<sup>th</sup>.

While the fence is not in violation of our guidelines, the Commission requested that the homeowner complete and return the requisite paperwork for our files and that the normally required public hearing would be waived. Due to concerns about future changes the homeowner may be considering, a discussion ensued regarding the options available to us to establish contact with the homeowner that included contacting either First Selectman Mike Criss, the Zoning Enforcement Officer and/or Polly Redmond in the Land Use office. A motion was made to contact the Zoning Enforcement Officer and Carole will also speak to Polly Redmond in the Land Use office. All members were in favor.

**Town Plan of Development**

Members agreed that the description of the Harwinton Historic District Commission as written was accurate and no changes were suggested.

The "List of Pre-1900 Homes in Harwinton" needs to be updated to include all pre-1900 houses, both outside and within the historic districts. It was decided that the "current owner" column is irrelevant and the Commission suggested leaving it out altogether. Bree Gurin will update the list.

The Historic District map created in 1995 needs to be updated due to new construction. The Commission suggests using house numbers rather than owners' names. We will email our comments and suggestions to Land Use prior to the August 31st deadline.

**Sign Update**

Greg will hang the new South Road sign at his earliest convenience.

**Other Business**

Members voted to renew our basic membership in the CT Trust for Historic Preservation for one year at the Nonprofit/Municipal level of \$75. Paperwork will be submitted to the Town bookkeeper.

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With no further business to discuss, the meeting was adjourned at 7:48 PM. The next regular scheduled meeting will be held on Tuesday, September 17, 2019 at 7:00 PM.

Respectfully submitted,

Joann Hohensee, Secretary

RECEIVED FOR RECORD AT HARWINTON CT

ON 8-26-19 AT 9:30am

ATTEST TOWN CLERK

A handwritten signature in black ink, appearing to read "Jani Byer", written over the printed text "ATTEST TOWN CLERK".