

HARWINTON HISTORIC DISTRICT & HISTORIC PROPERTIES COMMISSION
MINUTES OF SPECIAL MEETING

Tuesday, April 23, 2013— 7:00 pm

Present: Roger Plaskett, Carole Romano, Peter Brazaitis, Orrie Simko, Greg Marshall

Absent: Joann Cyr, Bree Gurin Brian Nedley

With a quorum established, the meeting was opened at 7:01 pm by Chairman Carole Romano.

MINUTES

Minutes of the October 2012 meeting were approved as submitted. Note that there were no meetings held from November 2012 through March 2013.

CORRESPONDENCE

No applications for Certificate of Appropriateness have been received

Carole received an e-mail from member Bree Gurin regarding a new hatchway to be installed at her home at 295 County Line Road. This will replace an older one. No Certificate of Appropriateness will be required since this is considered to be a maintenance issue.

Renewal form for membership in the CT Trust for Historic Preservation was received. Motion to renew for another year at the Non-profit/Municipal level was made by Greg Marshall seconded by Roger Plaskett. All in Favor.

BUDGET 2013-2014

The budget for the next fiscal year has been reduced to \$1100. The Annual Town Meeting will be held in May. Carole noted that there is still money left in this year's budget to print a 3rd edition of the Commission's handbook. She said there are 24 books left of the second edition and 18 left of the first. There are a few corrections to be made before a third edition can be printed. Roger Plaskett made a motion to print an additional 100 booklets with corrections. Motion was seconded by Peter Brazaitis. All in Favor

OUTREACH PROJECT

Peter and Carole reported that work on the Outreach Project is still in progress and a sample survey was passed out for members to review. Some questions need to be reworded and several more questions were added. The cover letter will be reworked. Peter has a list of all the historic district commissions in the state. The cover letter and survey will be sent by email for members to review prior to the May meeting.

PUBLIC INPUT

None

WEBSITE REPORT

Nothing to report at this time

With no further business to discuss the meeting was adjourned at 7:47 pm. The next regularly scheduled meeting will be held on **Tuesday May 21 2013 at 7:00 pm.**

Respectfully submitted

Joann Hohensee
Clerk

RECEIVED FOR RECORD AT HARWINTON CT
ON 4-29-13 AT 2:00pm
ATTEST NANCY E. ELDRIDGE TOWN CLERK