

Harwinton Housing Authority  
Wintergreen Senior Housing Minutes  
APRIL 18, 2011

Present: William Gangloff, Jean Johnson, Dale Adkins, new prospective member David Eylers & Barbara Zimmerman. Member Dale Adkins opened the meeting.

The meeting opened by Dale Adkins, at 9:30 a.m.

A motion was made by William Gangloff to accept the minutes of the March 2011 meeting as submitted. A second was made by Dale Adkins. All in favor.

The Treasurer stated that the balance in the HHA account is now \$6, 085.65.

A discussion was held in regard to the upcoming budget submission to the USDA and items that need to be included for the upcoming year were reviewed. The Administrator will be adding these items to the budget submission and will send the finalized documents to the Board via email once completed.

Prospective member of the Board, David Eylers, was briefed on the duties of a Commissioner and given copies of the By-Laws of HHA. Several questions were asked by Mr. Eylers and after discussion, he was in favor of being an additional member of the Board. A nomination was made by William Gangloff to have David Eylers be a member of Board of Directors for the HHA and a second was done by Dale Adkins. All accepted. Mr. Eylers was asked to go to the Town Hall and be sworn in as soon as possible.

A motion was made by Dale Adkins to approve an expenditure of approximately \$1500 to purchase new furniture for the Community Room and seconded by William Gangloff. All in favor.

Old Business:

A request was made by a resident to investigate the cost of installing new windows/replacement windows or storm windows for the units. The Board decided to have Jean Johnson, a resident of Wintergreen, request an energy audit be done before such expenditure is made.

Motion was made to close the meeting at 10:12 by Dale Adkins, second by William Gangloff.

The next meeting will be held on Monday, May 16, 2011 at 9:30 am.

Respectfully submitted,

Jean Johnson,  
Secretary