

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
TUESDAY – February 18, 2020

ATTENDEES: Chairman Dale Adkins, Lynne Bobroske, Danielle DellaVecchia, William Gangloff, Mary Heltke, Charlotte Mochak. and Nancy Schnyer Lyons

CALL TO ORDER: At 10:30 am by Chairman, Dale Adkins, welcomed all to our monthly meeting.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report starting with the cash, account payables, and the replacement reserves. All recertifications are current, the apartment units are all full and presently there are 54 applicants on the waiting list.

The maintenance unit inspections will take place in March by the Property Administrator and the new maintenance supervisor John. The list of repairs has been completed and the tenants are getting acquainted with John as he begins to learn the ropes at Wintergreen. Nancy Schnyer Lyons made a motion to accept the Administrator's report, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Tuesday, January 21, 2020 completed by Mary Heltke and was accepted. Dale Adkins made a motion to accept this report. All voted on and passed unanimously.

TREASURER'S REPORT: William Gangloff read the report and the balance as of February 7, 2020 was \$17,802.96. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Nancy Schnyer Lyons, voted on and passed unanimously.

OLD BUSINESS: None

NEW BUSINESS: The annual church chicken barbeque is coming up on Saturday, February 29th and Chairman Adkins asked if there can be a sign-up sheet for the tenants of Wintergreen who would like to receive a dinner and someone from the church will delivery on Saturday afternoon. Danielle will post a sign-up sheet in the community room.

ADJOURNMENT: At 10:57 am, Nancy Schnyer Lyons made a motion to adjourn. It was seconded by William Gangloff, voted on and passed unanimously. Next scheduled meeting will be on Tuesday, March 17, 2020 at 10:30am. at the Skinner House, 60 Bentley Drive, Harwinton, CT

Respectfully submitted,

Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT

ON 2-25-20 AT 2:00PM
ATTEST TOWN CLERK

James B. Ryan