

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-  
TUESDAY – May 18, 2021

ATTENDEES: Chairman Dale Adkins, Lynne Bobroske, Danielle DellaVecchia, Amanda Delmonte, William Gangloff, Mary Heltke and Charlotte Mochak. Resident of Wintergreen, Rosalie Strano

CALL TO ORDER: At 10:36 am by Chairman, Dale Adkins, welcomed all to our monthly meeting.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report starting with the cash, account payables, and the replacement reserves. All recertifications are current. The waiting list has 56 applications presently. The maintenance supervisor Dereck, who had left at the end of April has now been replaced by Dave Villanueva-Rivera.

A vacant apartment is currently being worked on and will be ready for occupancy in the middle of June. Presently, there are two donation boxes in the community room for collections, one is for the food bank and the second one is for the animal shelter in Harwinton. William Gangloff made a motion to accept the Administrator's report, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

SECRETARY'S REPORT: Lynne Bobroske was not present at last months meeting and Mary Heltke had written the minutes and will present them at next month's meeting as well as submit them to Nancy Eldridge, Town of Harwinton Town's Clerk.

TREASURER'S REPORT: William Gangloff read the report and the balance as of May 12, 2021 was \$20,638.92. Charlotte Mochak made a motion to accept the Treasurer's Report. Motion was seconded by Lynne Bobroske, voted on and passed unanimously.

OLD BUSINESS: Daniella DellaVecchia had spoken with First Selectman Michael Criss pertaining to the Skinner House and the necessary improvements that need to be addressed presently and in the future. In conclusion, the grant writing will be done through the Town of Harwinton for all improvements on the Skinner House. The Town Attorney was notified on this concern and he had said that this did not have to go to a town vote, and the USDA was notified and agree with this procedure of repairs to be completed at the Skinner House. A list of items will be discussed for next year's grant writing in future meetings with the Wintergreen Housing Board.

NEW BUSINESS: Chairman Adkins spoke that he obtained from the Town of Harwinton the zoning regulations and obtained the property line of the ownership of Wintergreen Housing so that a storage shed can be placed on the property. This pre-fabricated storage shed will be used by the tenants instead of having their storage in the Skinner House basement area. Danielle, the property administrator, will look into pricing of these shed's and mentioned that the funds will be used from the Wintergreen Housing Authority general fund account.

ADJOURNMENT: At 11:05 am, Amanda Delmonte, made a motion to adjourn. It was seconded by Charlotte Mochak voted on and passed unanimously. Next scheduled meeting will be on Tuesday, June 15, 2021 at 10:30am.

Respectfully submitted,

Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT

ON 5-24-21 AT 8:30am

ATTEST TOWN CLERK

*James B. Bays*