

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
TUESDAY – October 19, 2021

ATTENDEES: Vice Chairperson Amanda Delmonte, Lynne Bobroske, Danielle DellaVecchia, Mary Heltke and Charlotte Mochak. Dale Adkins (Via-Telephone on speaker) and Absent: William Gangloff

CALL TO ORDER: At 10:35 am by Amanda Delmonte, welcomed all to our monthly meeting.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report for the month of August starting with the cash, account payables, and the replacement reserves.

All recertifications are current. The waiting list has 61 applications presently. All the service request have been completed on a timely bases with 14 service request for the month. Home inspections of Unit 1 through Unit 10 have been completed and the remaining homes will be inspected next month. All the batteries in the smoke detectors throughout the complex will be replaced and the battery in the alarm of the hot water heaters will be replaced for this fall season. An issue with a toilet overflowing in one of the units created damage to this apartment along with the abutting unit and the insurance company has been notified,

Presently, there are two donation boxes in the community room for collections, one is for the food bank and the second one is for the animal shelter in Harwinton. The monthly meetings have resume with the residents and the next meeting with be on Thursday, October 21st. Lynne Bobroske made a motion to accept the Administrator's report, motion was seconded by Amanda Delmonte, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Tuesday, September 21, 2021 was presented and studied. Charlotte Mochak made a motion to accept the Secretary's Report. Motion was seconded by Amanda Delmonte, voted on and passed unanimously.

TREASURER'S REPORT: Danielle DellaVecchia read the report, in the absent of William Gangloff and the balance as of October 13, 2021 was \$21,488.92. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Amanda Delmonte, voted on and passed unanimously.

OLD BUSINESS: Daniella DellaVecchia spoke again on the purchasing of the outdoor storage sheds for the resident's storage area verses the basement storage at the Skinner House which the residents presently use. On her visit to the Big E last month, she approached several vendors and the board discuss the options. Discussion took place to purchase two 12' by 16' temporary outdoor structures for the price of \$864.00 each including delivery. Vice chairperson, Amanda Delmonte made a motion to purchase two barn structures for Wintergreen Housing to use as a storage area instead of having their storage in the basement of the Skinner House. Motion was accepted by all the board members and passed unanimously.

NEW BUSINESS: Charlotte Mochak mentioned that a new American Flag has been placed on the flagpole outside the Skinner House. The flag was donated by the tenants in Unit #1, Craig and Sandy Leifert, Chairman, Dale Adkins mentioned that next months meeting we will also be having our annual meeting after the regular meeting. All the necessary paperwork has been received from Attorney Tucker and will be submitted to the Town of Harwinton.

ADJOURMMENT: At 11:15 am, Charlotte Mochak made a motion to adjourn. It was seconded by Amanda Delmonte voted on and passed unanimously. Next scheduled meeting will be on Tuesday, November 16, 2021 at 10:30am.

Respectfully submitted,

Lynne Bobroske

