

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
TUESDAY – FEBRUARY 15, 2022

ATTENDEES: Lynne Bobroske, Danielle DellaVecchia, William Gangloff, Mary Heltke. and Charlotte Mochak.
Absent: Dale Adkins. Amanda Delmonte (see below on vacating date from the board)

CALL TO ORDER: At 10:32 a.m. by William Gangloff, welcomed all to our monthly meeting.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report for the month of December 2021 and January 2022 starting with the cash, account payables, and the replacement reserves.

All recertifications are current. The waiting list has 61 applications presently. All the service calls have been completed on a timely bases with 15 service request for the month of December and 7 service request in January. All the battery back-up for the smoke detectors and water heaters will be changed out soon and the monitoring of the squirrels, chipmunks and/or rodents bait boxes are completed twice a month.

Currently interviews are taking place for new maintenance person and a decision will be made shortly.

The annual Fire Alarm inspection took place and all items were passed by the Fire Marshall.

The board was notified that the Vice Chairperson, Amanda Delmonte has removed herself from the board as of December 31, 2021 and we will be looking for a replacement of this opening as of January 1, 2022.

Charlotte Mochak made a motion to accept the Administrator's report, motion was seconded by William Gangloff, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Tuesday, December 21, 2021 was presented and studied. There was not a meeting on Tuesday, January 18, 2022 due to no quorum. Charlotte Mochak made a motion to accept the Secretary's Report. Motion was seconded by William Gangloff, voted on and passed unanimously.

TREASURER'S REPORT: William Gangloff read the report and the balance as of February 14, 2022 was \$22,248.92. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Charlotte Mochak voted on and passed unanimously.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

ADJOURNMENT: At 10:59 am, Charlotte Mochak made a motion to adjourn. It was seconded by Lynne Bobroske voted on and passed unanimously. Next scheduled meeting will be on Tuesday, March 15, 2022 at 10:30am.

Respectfully submitted,

Lynne Bobroske

