

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
TUESDAY – MAY 17, 2022

ATTENDEES: Lynne Bobroske, Danielle DellaVecchia, and Charlotte Mochak.

Dale Adkins was Via-Telephone on speaker.

Absent: William Gangloff

CALL TO ORDER: At 10:50 a.m. by Chairman Adkins and welcomed all to our monthly meeting.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report for the month of April 2022 starting with the cash, account payables, and the replacement reserves.

All recertifications are current. The waiting list has 61 applications presently and she is updating the waitlist to confirm all on the list is still interested in renting at Wintergreen Housing. Pertaining to the site maintenance staff person, Elderly Housing Management (EHM), will split the time of this maintenance person between two sites, here at Wintergreen in Harwinton and EHM other site in Terryville, CT. for the time being.

The parking area's are in need of some repairs to the asphalt and storm drains. Danielle had contacted Wollenberg Construction in Terryville, CT. to quote these repairs. Once the quote is given, she will then consider asking for two additional quotes for this work from two other local contractors.

The storage shed for the tenants will begin soon. The location will be across from the Skinner House on the north-east corner of the property so this will allow the residents to access their storage area from the driveway area or park at the Skinner House and walk across the road to the storage facility. The stone for the base of the storage shed will be delivered within a week or so, all weather permitting.

Lynne Bobroske made a motion to accept the Administrator's report, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

SECRETARY'S REPORT: No Secretary's report since the meetings have been canceled due to lack of quorum.

TREASURER'S REPORT: No Treasurer's report since Mr. William Gangloff, Treasurer was not present at this meeting.

OLD BUSINESS: COVID-19 updates. Precautions are still taken when the residents have their monthly meetings at the Skinner House with EHM Administrator, Danielle DellaVecchia.

Chairman Adkins mentioned that he is still looking for a person to join the Harwinton Housing Authority to participate as a member for the one position that is currently open. Danielle also mentioned that she will discuss this with First Selectman Criss to let him know that board has a vacancy that needs to be filled.

NEW BUSINESS: The discussion of the new storage shed that will take place over the next several months for the residents of Wintergreen instead of the current location of their storage which presently in the basement of the Skinner House.

ADJOURNMENT: At 11:25 am, Charlotte Mochak made a motion to adjourn. It was seconded by Lynne Bobroske voted on and passed unanimously. Next scheduled meeting will be on Tuesday, June 21, 2022 at 10:30am.

Respectfully submitted,

Lynne Bobroske

