

HARWINTON HOUSING AUTHORITY-REGULAR MEETING
TUESDAY – NOVEMBER 15, 2022

ATTENDEES: Dale Adkins, Lynne Bobroske, Danielle DellaVecchia, William Gangloff, Mary Heltke, Sabrina Janco and Charlotte Mochak.

CALL TO ORDER: At 10:30 a.m. by Chairman Adkins and welcomed all to this regular meeting. He introduced the newest member, Sabrina Janco who was sworn in at the beginning October and announced that Lynne Bobroske would not be renewing her term which expires at the end of this month.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report for the month of October 2022 starting with the cash, account payables, vacancy and the replacement reserves. She will start again on calling for quotes for the parking lot repairs, such as pavement near the storm drains at the entrance of this community along with quotes for new storm doors on all the apartment buildings. The the contract has been signed for the snow removal for this winter season and a new maintenance man has been hired as of July and the residents seem to be enjoying having him around. William Gangloff made a motion to accept the Administrator's report, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

SECRETARY'S REPORT: There was no meeting held on October 18, 2022.

TREASURER'S REPORT: William Gangloff read the report and the balance on the bank statement report as of November 15, 2022 was \$15,268.92. A pending check has not yet been cleared for the purchase of one of the storage sheds. A discussion on giving the maintenance man a gift of \$100.00 for Christmas was a unanimous decision by all members. Charlotte Mochak made a motion to accept the Treasurer's Report. Motion was seconded by Sabrina Janco, voted on and passed unanimously.

OLD BUSINESS: A short discussion of the new storage shed that where set in place over the summertime for the residents of Wintergreen instead of the current location of their storage which presently in the basement of the Skinner House.

NEW BUSINESS: Chairman Adkins is proposing two new speed bumps in the driveway, at either end of the entrance to the community since a trench has been made for the underground electrical line to the storage sheds, this would be a perfect location for one of the speed bumps. The other location is on the west entrance as you are approaching the incline to the apartment buildings. A proposal of two new permanent speed bumps along with signage near their location was voted on. William Gangloff made a motion to accept the approval of the installation of two new speed bumps, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

ADJOURNMENT: At 11:12 am, William Gangloff made a motion to adjourn. It was seconded by Charlotte Mochak, voted on and passed unanimously. Next scheduled meeting will be on Tuesday, December 20, 2022 at 10:30am.

Respectfully submitted,

Lynne Bobroske

