

HARWINTON HOUSING AUTHORITY-REGULAR MEETING  
TUESDAY - DECEMBER 20<sup>TH</sup>, 2022

ATTENDEES: Dale Adkins, Danielle Della Vecchia, William Gangloff, Mary Heltke and Sabrina Janco

CALL TO ORDER: At 10:35 a. m. by Chairman Adkins and welcomed all to the regular meeting.

ADMINISTRATORS REPORT: Danielle Della Vecchia, Property Administrator read the Administrators report for November. The funds for our 2023 budget have been approved as well as the subsidy and rental increase. (Please refer to Administrator Report included). On 12/15, Unit 1 was evaluated for 2 small areas of mildew. The contractor said that the tenant may remain in the unit during the clean up process. Evaluation of doors, and there is only 1 storm door that needs replacement. The speed bumps have been installed. Bill Gangloff made a motion to accept Administrators report. Sabrina Janco 2<sup>nd</sup> motion. Prior to Lynne Bobroske leaving, she included in last months minutes the secretary's report. Sabrina Janco motioned to accept minutes as read and Bill Gangloff 2<sup>nd</sup> motion.

TREASURERS REPORT: Bill Gangloff said the barn yard has now been paid in full as of 12/18/22. Housing Authority gave Chris a \$100 Christmas bonus. (If needed, refer to bank account history for year to date attached). Sabrina Janco motioned to accept Treasurers report and Bill Gangloff 2<sup>nd</sup> motion.

OLD BUSINESS: This was covered in Admin report

NEW BUSINESS: Danielle Della Vecchia asked to change days that she will be here in the office to Mondays & Fridays. She felt it better so in the event of an issue over a weekend, she will be in the office on Mondays and any issues can be addressed at that time. This has no bearing on us so we did not need to bring to a vote. Our meetings can still be held on the 3<sup>rd</sup> Tuesday of the month at 10:30. She hopes to make this change in February. Chairman Dale Adkins notified us that his term will be up in December of 2023 and he hopes to be moving to VA. He also noted that after the first of the year, we can discuss any projects that we need to take on. He also said that Mike Criss (Selectman) said that if we need help finding replacements (i.e. for Lynne Bobroske) he may be able to help. Sabrina Janco mentioned she would speak to Carole Romano to see if she would like to join us.

Sabrina brought up the possibility of HHA or the Town of Harwinton to potentially purchase the Bumper Brook Estates elderly rental complex. Mary Heltke said if we use Federal funds, we are basically beholden to them. She suggested we check with CHFA to see what kind of funds would be available for such project.

ADJOURNMENT: Bill Gangloff motioned to adjourn and Sabrina Janco seconded the motion at 11:15. Next scheduled meeting will be Tuesday January 17<sup>th</sup>, 2023 at 10:30 a.m.

Respectfully Submitted,

Sabrina Janco (Acting Secretary)

