

Present: Chairman Michael Orefice, Lee Hall, Paul Roche, Alternate Member Debra Freidus, Alternate Member Michael Rewenko and Land Use Coordinator Polly Redmond

Absent: William Starr, Jon Truskauskas and Alternate Member Roland Perreault

**1. OPEN MEETING – ESTABLISH QUORUM.**

Chairman Orefice called the meeting to order at 7:00 p.m. All regular members present are seated with Alternate Member D. Freidus seated for W. Starr and Alternate Member M. Rewenko seated for J. Truskauskas.

**2. APPROVE MINUTES OF PREVIOUS MEETING: 1/8/20**

P. Roche **motioned** to approve the minutes of the previous meeting, seconded by L. Hall. Motion passed unanimously with M. Rewenko refraining from vote due to his absence at the previous meeting.

**3. INFORMAL DISCUSSION – CREATION OF IMPLEMENTATION TABLE TO ASSIST WITH PLAN OF CONSERVATION & DEVELOPMENT.**

Commissioners review the Town of Cornwall's draft Implementation Table. The Table consists of Goals and Action/Tasks that designate *Responsible Leads* (Boards and Commissions) and *Partners* who would work on achieving goals within their Plan of Conservation and Development. Commissioners review sections of the newly amended Harwinton 2020 Plan of Conservation and within the document that have goals mentioned. These will be incorporated into creating Harwinton's Implementation Table and will be distributed to Boards and Commissions.

**4. DISCUSSION – COMMISSION MEMBERSHIP AND ATTENDANCE.**

Commissioners discuss Ordinances 15 and 16 concerning attendance at Planning Commission meetings. LUC Redmond reached out to those members who haven't attended a number of meetings asking if they are still interested in remaining on the board. LUC Redmond will send out letters to those absent members with copies of the Ordinances enclosed and asking that they attend meetings or submit a resignation letter if it is their intent to resign.

**5. OLD BUSINESS.** None.

**6. NEW BUSINESS.** None.

**7. ANY OTHER BUSINESS.** None.

**8. CORRESPONDENCE.** None.

**9. INVOICES.** None.

**10. ADJOURN.**

P. Roche **motioned** to adjourn the meeting at 7:55 p.m., seconded by L. Hall. Motion passed unanimously.

Respectfully submitted,

Polly Redmond  
Land Use Coordinator

RECEIVED FOR RECORD AT HARWINTON CT

ON 1-27-20 AT 10:25am

ATTEST TOWN CLERK

*James Bayen*