

PLANNING COMMISSION MEETING
WEDNESDAY, APRIL 25, 2012
TOWN HALL 7:00 P.M.

Present: Paul Roche, John Souchuns, John Sullivan, Matthew O'Connell, Christina Emery and Land Use Coordinator Polly Redmond

Absent: Chairman Michael Orefice and Alternate Member Elizabeth Brayboy

1. OPEN MEETING – ESTABLISH QUORUM.

Acting Chairman Paul Roche calls the meeting to order at 7:05 p.m. All regular members are present with Alternate Member Matthew O'Connell seated for vacant position and Alternate Member Christina Emery seated for Michael Orefice.

2. APPROVE MINUTES OF PREVIOUS MEETING: 4/11/12.

C. Emery **motioned** to approve the minutes of the previous meeting, seconded by J. Souchuns. Motion passed unanimously with M. O'Connell refraining from voting due to his absence at the last meeting.

3. DISCUSSION/POSSIBLE DECISION TO AMEND SUBDIVISION REGULATIONS, SECTIONS 1.2, 2.3.13, 2.7 AND 2.10 IN RESPONSE TO PA 11-79.

C. Emery **motioned** to table discussion until the next regularly scheduled meeting, seconded by J. Souchuns. Motion passed unanimously.

4. DISCUSSION - 8-24 REFERRALS AND PROCEDURES.

Item tabled until the next regularly scheduled meeting.

5. DISCUSSION – FILLING UNEXPIRED TERM OF REGULAR MEMBER POSITION.

M. O'Connell expresses his desire to remain an alternate member. J. Souchuns **motioned** to elect Christina Emery to fill the vacant regular member position, seconded by J. Sullivan. Motion passed unanimously. The regular member position expires on 11/3/15. The commission instructs LUC Redmond to contact Steven Criss, who in the past expressed an interest in becoming an alternate member to find out if he is still interested in serving.

6. OLD BUSINESS.

None.

7. ANY OTHER BUSINESS.

J. Souchuns informs the commission that there are Planning grants for affordable housing that went to the City of Torrington and the Town of Sharon. The Planning Collaborative should be putting out news of this in their newsletter. Next meeting agenda will include: Consider resolution of this Commission to apply for these types of grants (affordable housing) as the issue is significant.

8. **CORRESPONDENCE.**

Email from Town Atty. Michael Rybak has been received in the Land Use office giving boilerplate language for Fire Hydrant and Pipeline Easements. He suggests that the document may be of use to the Planning Commission in future subdivision applications. C. Emery notes that there are water supply issues in town and that this should be something to require in applications for subdivisions.

C. Emery notes that the budget prepared by the Board of Finance does not include any funding for the Plan of Conservation and Development and wonders why as \$1000.00 was appropriated last year. LUC Redmond will look into this and will also obtain information on the balance of the POCD budget. Item will be placed on the next meeting agenda.

P. Roche notes that the 4/19/12 Zoning minutes referred to Zoning's letter to the Economic Development Committee recommending that the "Gateway of Route 118" should be considered along with the Route 4 Gateways from Burlington and Torrington to be identified as a Town Center/Business Zone. He asks that LUC Redmond send a letter to EDC stating that what the Zoning Commission stated in their letter is not recommended by the Planning Commission and that the Route 118 corridor should not be considered as a Business Zone.

9. **INVOICES.**

None.

10. **ADJOURN.**

J. Souchuns **motioned** to adjourn the meeting at 7:30 p.m., seconded by C. Emery. Motion passed unanimously.

Respectfully submitted,

Polly Redmond
Land Use Coordinator

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TOWN CLERK