

BOARD OF SELECTMEN REGULAR MEETING
July 17, 2012

A regular meeting of the Board of Selectmen was held on Tuesday, July 17, 2012 in the Selectmen's Conference Room.

Members present: First Selectman Michael Criss, and Selectman Jon Truskauskas.
Absent with prior notice- Selectman Frank Chiaramonte.

Attendees: Candace Jones-Pacholski, Bud Wilkinson, and Terrance Ferroratti.

Call to Order

Mr. Criss called the meeting to order at 7:01 p.m.

Minutes of the Previous Meeting

Mr. Truskauskas moved to approve the minutes from the meeting held on June 19, 2012. Mr. Criss seconded. Motion passed.

Public Participation

None

Appointments and Resignations

Mr. Criss received two letters of resignation from the IT Committee. John Sepples resigned stating there wasn't enough going on with the committee. Joe Arcuri resigned stating he does not have the time available to dedicate to the committee. Mr. Criss noted his requests for meetings prior to these resignations were unanswered. In a letter dated July 3, 2012, the Planning Commission voted to elect Steve Criss as an alternate on the Planning Commission to fill vacancy through November 30, 2014. Mr. Truskauskas moved to accept the resignations of John Sepples and Joe Arcuri from the IT Committee and approve the appointment of Steve Criss as an alternate to the Planning Commission through November 30, 2014. Mr. Criss seconded. Motion passed.

New Business

Mr. Truskauskas made a motion to add the following items to the agenda: Dissolution of the IT Committee and the formation of a new Emergency Services Committee. Mr. Criss seconded. Motion passed.

Dissolution of IT Committee: Mr. Truskauskas moved to dissolve the IT Committee. Mr. Criss seconded. Motion passed.

Emergency Services Committee: Mr. Criss announced the names of candidates for the Emergency Services Committee pending certification of the list by the town clerk. They are- George Nashe, Gary Schaff, Jeff Neumann, Jason Emery, John Fredsall, Scott Kellogg, and Sal Bonola. This will be an ad hoc committee with an expected dissolution date of January, 2013. The committee will study volunteer stipend benefits. Mr.

Truskauskas moved to approve the names pending approval of the list by the town clerk. Mr. Criss seconded. Motion passed.

Request for Refund of Property Tax:

Mr. Truskauskas moved to approve a tax refund of \$10.35 to the Lake Harwinton Association. Mr. Criss seconded. Motion passed.

Appoint Cott Systems to perform Examination of Land Record Indices:

Town Clerk, Nancy Eldridge, has requested the services of Cott Systems, Inc. to perform the annual examination of land record indices per Connecticut General Statutes. Cott Systems currently has the state contract and performs this service for many other towns. Mr. Truskauskas moved to appoint Cott Systems, Inc. to perform the annual examination of land record indices. Mr. Criss seconded. Motion passed.

Emergency Management Director to discuss upcoming Statewide Drill:

Mr. Criss stated that Emergency Management Director, Vinny Wheeler, called to say he was unable to attend tonight's meeting. Mr. Criss is opposed to using paid staff for the statewide hurricane exercise drill that was mandated to take place on the weekend. The town would have to pay its employees overtime. Instead, volunteers are available for Saturday, July 28th and the second day of the drill will be held on Tuesday, July 31st with volunteers and paid staff participating if they choose. He also noted that the town regularly performs drills and Vinny Wheeler is well prepared and did an excellent job during the last two storms as well as Scott Kellogg and John Fredsall.

Approval of SRO:

Mr. Criss announced a press conference is tentatively scheduled for Thursday morning at 9:30 a.m. at Region 10. Mr. Criss is looking for approval to hire a school resource officer. He has gone before the Board of Finance and received approval for \$5,000. This year the cost is \$5,000 each for Harwinton and Burlington. Next year the cost of the SRO will be added to Region 10's budget. Mr. Truskauskas made a motion to approve hiring a School Resource Officer for Region 10. Mr. Criss seconded. Motion passed.

Approval to add Point fee to Building Ordinance #127:

Mr. Criss met with Scott Choiniere with Point Software and discussed using PermitLink to supply a program for the Zoning Enforcement Officer and the Building Inspector. This will allow the town to issue permits online and will allow monthly reports. It will not allow a permit to be signed off on until both departments have completed their portion. There is no cost to the town. There will be a \$10 processing fee added on to the permit which will be paid to Point Software. Point will supply technical support and training. Mr. Criss noted that since ordinance #127 has specific fees written in it, the ordinance has to be amended to add the additional fee and will be on the call for the next town meeting. Mr. Truskauskas moved to add a \$10 processing fee to permits pending town

approval and approval of the contract by town counsel. Mr. Criss seconded. Motion passed.

First Selectman's Report

Mr. Criss thanked Highway Supervisor John Fredsall, the highway crew and CL&P for their help during the latest storm that left 900 residents (mostly on the west side of town) without power. Fortunately, power was restored relatively quickly.

Mr. Criss reported that a Request for Proposals has been advertised for the repair of the sidewalks and stairs at Town Hall and the Library. Locip money will be used for payment.

Mr. Criss reported that the RFP for the Harwinton House was rejected by the Harwinton House Committee for failing to meet the scope of work. They will form an RFP committee to make sure the RFP is worded correctly. The companies that submitted a bid will be contacted and invited to bid the next time.

With the formal dissolution of the IT committee, Mr. Criss would like to send out an RFP for IT technical support with a one year contract, preferably with a local company.

Quotes have been received for a redesigned webpage. Mr. Criss would like to review them when Mr. Chiaramonte is here.

Chip sealing of roads will begin in the next week. Five roads are scheduled to be done- County Line Road, Wildcat Hill Road, Plymouth Road, Scoville Hill Road, and South Road.

The town has hired an Assistant Animal Control Officer. Thirty five applications were received. After review of all applications, five were interviewed. Steve Graboski was given the job.

Mr. Criss thanked the town of Burlington for donating their ACO vehicle to Harwinton. He said most towns are using town vehicles for their ACO's due to the liability issue.

Mr. Criss announced an aggressive speed control program for the summer that will continue through the year. Mr. Criss plans on giving the selectmen reports on how many tickets are issued.

Mr. Criss expects to receive \$5,200 this Friday from CIRMA's profit sharing plan. He would like to take some of that money and do something for the community by holding a movie night.

Mr. Criss is also expecting \$2,300 from the state for Harmony Hill Road.

Mr. Criss reported that he has received four complaints about outdoor woodburning furnaces and said this is an issue that needs to be looked at further.

Mr. Criss would like to invite Attorney Rybak to the next meeting to discuss a blight ordinance.

Mr. Criss reported the new dog ordinance is working well. Traffic at the conservation area has been cut in half and is much cleaner. It is patrolled regularly. A report will be available next month on how many tickets have been issued.

Town Hall will serve as a cooling center tomorrow through Friday from 8:30-4 p.m.

Mr. Criss reported the newly formed 275th Anniversary Committee had their first meeting. Terrance Ferrarotti, committee chairman, stated the goal of the committee is to provide a celebration at little or no cost to residents.

Mr. Criss reported the formal approval for the increase in the grant for Naugatuck River property from \$22,000 to \$75,000. Ron Leoni with Trout Unlimited has offered help to make natural pathways along the river. Joan Kirchner with the Conservation District has been in contact with the National Park Service regarding a bicycle event to be held on September 23, 2012. Riders will meet at exit 42 before 9 a.m. Mr. Criss has been asked to make a welcoming speech.

Mr. Criss has received information on the Coverts Project by UCONN and Dept. of Energy. They are looking for a volunteer to advocate for wildlife and forests. He will ask the Conservation Commission and Agricultural Committee for a recommendation.

Correspondence

The selectmen reviewed June reports from the Fire Marshal and Animal Control Officer.

Adjournment

Mr. Truskauskas moved to adjourn at 7:54 p.m. Mr. Criss seconded. All were in favor.

Minutes submitted by: _____
Melissa Santoro

RECEIVED FOR RECORD AT HARWINTON CT
ON 7-30-12 AT 3:25 PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK